

## **Minutes of**

Meeting of the Board of Licensure for  
Professional Engineers and Professional Surveyors  
held 10:00 a.m. January 25, 2013 at Office of the  
State Engineer, 5550 San Antonio Dr. NE,  
Albuquerque, NM

Members Present      Rola Idriss, PE, Board Chair  
                             Julie Samora, PE  
                             John Romero, PE  
                             Gilbert Chavez, PS  
                             Ronald Bohannon, PE  
                             Paul Brasher, PE  
                             Salvador Vigil, PS  
                             Augusta Meyers, Public Member

Members Absent      Josh Skarsgard, Public Member

Others Present      Perry Valdez, , BLPEPS  
                             Ericca Lopez, Executive Secretary, BLPEPS  
                             Rick Word, Board Attorney  
                             Trace Hicks

### **I.      Convene/ Roll Call/Introduction of Guests**

Dr. Idriss convened the meeting at 10:00 a.m.

Roll call was taken and it was noted that a quorum of the Board was present.

Mr. Bohannon introduced himself to the other board members.

Mr. Hicks introduced himself as a guest to the board.

### **II.      Meeting Notification**

It was noted that the meeting had been advertised in the Albuquerque Journal and the board's website.

### **III.      Approval of the Agenda**

**MOTION** by Mr. Romero, **SECONDED** by Mr. Vigil, and **PASSED** unanimously  
**VOTED:** To approve the agenda with the addition of Future City Competition discussion  
under New Business.

#### **IV. Approval of the Minutes**

##### **4.1 Minutes of November 9, 2012**

**MOTION** by Mr. Chavez, **SECONDED** by Mr. Vigil, and **PASSED** unanimously  
**VOTED:** To approve the meeting minutes of November 9, 2012 as presented.

#### **V. New Business**

##### **5.1 Election of Officer- Secretary**

**MOTION** by Ms. Samora, **SECONDED** by Mr. Bohannon, and **PASSED** unanimously  
**VOTED:** To elect Mr. Romero as Secretary of the board.

##### **5.2 NCEES- Western Zone Meeting, Nomination Western Zone Award, NCEES President Elect and CBT Testing**

Board members were reminded about their registration to attend the NCEES Western Zone Meeting. It was stated that Dr. Idriss and Mr. Bohannon would be the delegates that were funded for the board to attend the meeting.

Mr. Brasher, Mr. Romero, Mr. Chaves and Ms. Samora also expressed that they would be in attendance.

Ms. Samora reminded the board about the nominations for the NCEES Awards.

**MOTION** by Ms. Samora, **SECONDED** by Mr. Romero, and **PASSED** unanimously  
**VOTED:** To nominate Mr. Chavez for the Distinguished Service award.

Mr. Valdez provided information that was sent to the board office regarding Mr. Howard Harclerode who is running for President Elect of NCEES.

Mr. Valdez informed the board of a memo that was received by the board staff informing them that computer based testing would be launched for FE and FS exam takers in January 2014. It was stated that exam takers would have a two month window in which they would be able to take the exam. It was also mentioned that exam takers would be given four opportunities to take the exam rather than the two times a year it is currently being offered.

Concerns that the schools would need to be educated on the new changes were raised. Dr. Idriss stated she would inform NMSU of the changes. Ms. Samora stated she would take care of UNM. Mr. Valdez stated he could take care of notifications to Socorro.

##### **5.3 Future Cities Competition**

Mr. Chavez explained he requested this item to be put on because he would like to see the state of New Mexico to begin to be involved in the Future Cities Competition which takes place during Engineer's Week in the first week of February.

## **VI. Old Business**

### **6.1 2013 Renewal Form Revision**

Mr. Valdez explained to the board that there was still some issues with the questions regarding convictions and disciplinary actions on the renewal form. He also informed them that per board attorney advice the board could not send back or hold a renewal because the licensee answers no to the question regarding having read the board's act and code.

After a short discussion it was decided that Mr. Valdez would make the necessary changes to the renewal form and submit it to the board attorney for review. Once his review is complete it will be sent to all board members for review.

### **6.2 Proposed language changes to the Administrative Code Title 16, Chapter 39, Parts 1 through 8**

It was decided that a special meeting would be set to finalize all changes that had been implemented so that they can be prepared for the rule hearing.

### **6.3 Rule Hearings**

Ms. Lopez gave the board a short explanation of the timelines for a rules hearing.

## **VII. Committee Reports**

**7.1 PS Committee-** Mr. Chavez reported the committee reviewed two renewals to approve.

Mr. Chavez reported the committee reviewed eight cases.

Mr. Chavez stated they had Mr. Allen Grace as a guest, who came to speak to them regarding Senate Bill #10 and request that they write a letter to the legislature. Mr. Chavez stated they were waiting for the advice of the board's attorney in this matter.

Mr. Chavez stated that a special meeting was going to be set up to discuss and finalize the changes that Mr. Sanchez had previously been working on so that they could be taken to the full board for approval.

Mr. Chavez stated the committee also reviewed applications.

**7.2 PE Committee-** Mr. Brasher reported the committee had a short discussion on the clarification of the FE waiver.

Mr. Brasher reported the committee had four renewals to review.

Mr. Brasher reported the committee also had three cases that had been reviewed.

Mr. Brasher stated that the committee had several applications that were reviewed.

**7.3 Executive Committee-** No report

**7.4 Joint Practice Committee-** Mr. Brasher stated the JPC had meet a while back and the main issues that were raised were concerning the fire protection. He also stated that the next meeting was supposed to be in mid-February.

**7.5 Public Info, Exam and Licensure Promotion Committee-** No report

**7.6 Rules and Regulations Committee-** No recent report.

**7.7 Legal Enforcement Committee-** No report.

**7.8 NCEES Committee Members-** reports were given earlier in the meeting.

**VIII. Executive Session**

No executive session was required at this time.

**VIIIA. Open Session**

Not required at this time.

**IX. Directors Report**

**9.1 Complaint Status Report-** Mr. Valdez reported that the PS Committee currently had three cases at the attorney general's office waiting for NCA's and four cases that were currently being investigated.

Mr. Valdez reported that the PE Committee currently had five cases that were at the attorney general's office waiting for NCA's and five cases that were currently being investigated.

Mr. Valdez also gave a report on the number of licensees who had not renewed by the deadline. At the request of the board, he will send out an email reminder to all of those licensees.

**9.2 Financial Report-** Mr. Valdez distributed a report for informational purposes to the board members regarding the board's current financial matters.

**9.3 Employee Status-** Mr. Valdez reported that Michelle Padilla was the new Licensing Manager and that he was the new Line Manager.

Mr. Valdez reported that the second Business Operations position had just been advertised. He also stated that Ms. Baca was working on getting the compliance officer and the executive director positions ready to be advertised.

**X. Adjournment**

**MOTION** by Mr. Chavez, **SECONDED** by Mr. Romero, **PASSED** unanimously **VOTED:** To adjourn the meeting at 11:35 a.m.

Submitted By:

s/ Ericca Lopez  
Ms. Ericca Lopez, Executive Secretary

Approved By:

s/ Dr. Rola Idriss  
Dr. Rola Idriss, PE, Board Chair

February 22, 2013 Approved Date