

## Minutes of

Meeting of the Board of Licensure for  
Professional Engineers and Professional Surveyors  
held 9:00 a.m. August 9, 2013 at State Engineers  
Office, 550 San Antonio Dr., NE, Albuquerque, NM

Members Present      Rola Idriss, PE, Board Chair  
                              Julie Samora, PE  
                              Gilbert Chavez, PS  
                              Ronald Bohannon, PE  
                              Paul Brasher, PE  
                              Glen Thurow, PS  
                              Augusta Meyers, Public Member  
                              Josh Skarsgard, Public Member  
                              John T. Romero, PE  
                              Salvador Vigil, PS

Others Present        Perry Valdez, Team Leader, BLPEPS  
                              Ericca Lopez, Executive Secretary, BLPEPS  
                              Melissa Shelley, Licensing Specialist  
                              Rick Word, Board Attorney  
                              Cholla Khoury, Board Attorney  
                              David Martinez, RLD, IT Specialist

### 1.     **Convene, Roll Call and Introductions of Audience**

Mr. Brasher convened the meeting at 9:00 a.m. Roll call was taken and it was noted that a quorum of the Committee was present.

Ms. Khoury introduced herself as a guest to the committee.

### 2.     **Approval of Agenda**

Ms. Samora asked to add one item regarding NMSPE under the New Business section which was a discussion item only and required no action.

**MOTION** by Ms. Samora, **SECONDED** by Mr. Romero, and **PASSED** unanimously **VOTED:** To approve the agenda as amended.

### 3.     **Meeting Notification**

It was noted that the meeting had been advertised in the Albuquerque Journal and on the board's website.

### 4.     **Approval of Minutes**

#### **a. Minutes of April 12, 2013**

**MOTION** by Ms. Samora, **SECONDED** by Mr. Vigil, and **PASSED** unanimously **VOTED:** To approve the meeting minutes of April 12, 2013.

**b. Minutes of June 14, 2013**

**MOTION** by Ms. Samora, **SECONDED** by Mr. Vigil, and **PASSED** unanimously **VOTED:** To approve the meeting minutes of June 14, 2013.

**5. Public Comment**

None at this time.

**6. New Business**

**b. Discussion of Disciplinary Process- Cholla Khoury**

Ms. Khoury made an informational presentation to the board regarding the process she uses when the committees vote to issue an NCA. She also noted the items that need to be included in order for her to be able to proceed properly with the prosecution. Ms. Khoury allowed the board to have a question and answer session after her presentation.

**a. Online Renewal Process- David Martinez, RLD**

Mr. Martinez explained to the board that RLD had now taken over handling the electronic records of the licensees. Mr. Martinez presented an overview of the renewal process to the board since the 2013 renewal period will be the first that licensees will be able to renew online. He also gave the board an overview on the features of the licensing program that staff would be able to access if necessary.

**c. Title 16, Chapter 39, Part 6- Licensure for Military Service Members, Spouses and Veterans**

Discussion began on this item. At this point in the meeting the board lost a quorum and was unable to proceed. Mr. Brasher stated there would be another meeting scheduled for September 20th and adjourned the meeting at 12:20 p.m.

Submitted By:

s/ Ericca Lopez  
Ms. Ericca Lopez, Executive Secretary

Approved By:

s/ Paul Brasher  
Paul Brasher, PE, Board Chair

October 11, 2013 Approved Date