

## Minutes of

Meeting of the Board of Licensure for  
Professional Engineers and Professional Surveyors  
held 10:00 a.m. October 11, 2013 at New Mexico  
Gaming Control Office, 4900 Alameda Blvd., NE,  
Albuquerque, NM

Members Present      Paul Brasher, PE, Board Chair  
                                Salvador Vigil, PS  
                                Glen Thurow, PS  
                                Augusta Meyers, Public Member  
                                Josh Skarsgard, Public Member  
                                John T. Romero, PE

Others Present        Perry Valdez, Team Leader, BLPEPS  
                                Ericca Lopez, Executive Secretary, BLPEPS  
                                Robert Garcia, Compliance Officer, BLPEPS  
                                Rick Word, Board Attorney

### 1.     **Convene, Roll Call and Introductions of Audience**

Mr. Brasher convened the meeting at 10:10 a.m. Roll call was taken and it was noted that a quorum of the Committee was present.

### 2.     **Meeting Notification**

It was noted that the meeting had been advertised in the Albuquerque Journal and on the board's website.

### 3.     **Approval of Agenda**

**MOTION** by Mr. Romero, **SECONDED** by Ms. Meyers, and **PASSED** unanimously **VOTED:** To approve the agenda as presented.

### 4.     **Approval of Minutes**

#### **a. Minutes of August 9, 2013**

Mr. Valdez pointed out that there was an error in the date of the approval of the minutes and the addition of item C. Title 16, Chapter 39, Part 6- Licensure for Military Service Members, Spouses and Veterans, since discussion had begun prior to losing the quorum.

**MOTION** by Mr. Vigil, **SECONDED** by Ms. Samora, and **PASSED** unanimously **VOTED:** To approve the meeting minutes of August 9, 2013 as amended.

5. **Public Comment**

None at this time.

6. **New Business**

**a. Title 16, Chapter 39, Part 6- Licensure for Military Service Members, Spouses and Veterans**

The board reviewed the proposed language to be added to the rules to meet the new laws as required by the legislature.

**MOTION** by Mr. Vigil, **SECONDED** by Mr. Romero, and **PASSED** unanimously **VOTED:** To incorporate the new language into the rules.

**b. Rules Timeline**

Ms. Lopez gave a short explanation of the rules process and the time frames that were needed as per the sheet that was distributed to the members.

**c. Committee Assignments**

Mr. Brasher and Mr. Valdez noted that committee assignments were given out at the last meeting.

**d. NCEES Annual Meeting**

Mr. Brasher stated the meeting was held in San Antonio. He also noted that it was of great importance for the board to have participation and attendance at each meeting.

Mr. Valdez stated that he heard a lot of discussion on the preparation for the CBT to begin. He stated every board had voiced some of their concerns and one of the major issues of concern was foreign education.

7. **Old Business**

**a. FY 2014 Open Meetings Resolution**

**MOTION** by Mr. Romero, **SECONDED** by Mr. Thurow, and **PASSED** unanimously **VOTED:** To approve the Open Meetings Resolution as presented.

**b. FY 2014 Meeting Schedule**

**.MOTION** by Mr. Vigil, **SECONDED** by Ms. Meyers, and **PASSED** unanimously **VOTED:** To approve the FY 2014 Meeting Schedule as presented.

**c. Travel Policy**

Mr. Valdez presented the last edits of the travel policy to the board.

It was decided that all of the board members should review it prior to the November meeting and any comments should be sent to Mr. Valdez. This item will be placed on the November meeting agenda for final approval.

**d. DFA Requiring Contractor Clearance for Professional Services**

Mr. Word stated that he felt this was beyond the scope of the board's authority. It was decided that no action would be taken.

**8. Committee Reports**

**a. PS Committee**

Mr. Thurow reported the committee had reviewed several applications and had one disciplinary case.

Mr. Thurow also reported the committee had a discussion on the state specific exam and augmenting the exam question bank.

**b. PE Committee**

Mr. Brasher reported the committee had reviewed several applications.

**c. Executive Committee**

None at this time.

**d. Joint Practice Committee**

Mr. Thurow reported the JPC had met and had a lot of discussion on House Bill 180.

**e. Public Info, Exam and Licensure Promotion Committee**

None at this time.

**f. Rules and Regulations Committee**

None at this time.

**g. Legal Enforcement Committee**

None at this time.

**h. NCEES Committee Members**

None at this time.

**9. Directors Report**

**a. Update on Compliance Manager/ Executive Director Positions-  
Reclassification**

Mr. Valdez introduced the new Compliance Officer, Mr. Robert Garcia, to the board. Mr. Valdez informed the board that the changes for the Executive Director were still at the State Personnel Office.

**b. Intern Certification Fee**

Mr. Valdez reported to the board that it had been charging certification fees only to interns who were not taking the exam in New Mexico, but now that the process is changing for the FE and FS exams he asked if we should be charging everyone for this service.

The board decided this item should be tabled until the November meeting.

**10. Next Scheduled Meeting Date**

November 8, 2013 in Las Cruces.

**11. Adjourn**

Mr. Brasher adjourned the meeting at 12:00 p.m.

Submitted By:

Approved By:

s/Ericca Lopez  
Ms. Ericca Lopez, Executive Secretary

s/Paul Brasher  
Paul Brasher, PE, Board Chair

November 8, 2013 Approved Date