

Draft Minutes of

Meeting of the Board of Licensure for
Professional Engineers and Professional
Surveyors held 9:00 a.m. November 8,
2013, NMSU, Goddard Hall, Las Cruces,
NM,

Members Present Paul Brasher, PE, Board Chair
John T. Romero, PE
Julie Samora, PE, via phone
Ronald Bohannon, PE
Salvador Vigil, PS
Glen Thurow, PS
Gilbert Chavez, PS

Members Absent Rola Idriss, PE
Augusta Meyers, Public Member
Joshua Skarsgard, Public Member

Others Present Perry Valdez, Acting Executive Director, BLPEPS
Robert Garcia, Compliance Officer, BLPEPS
Rick Word, Board Attorney, via phone
Ken White
Quinton Ford

1. Convene, Roll Call and Introductions of Audience

Mr. Brasher convened the meeting at 9:00 a.m. Roll call was taken and it was noted that a quorum of the Committee was present.

2. Meeting Notification

The meeting was noticed in the Albuquerque Journal and the board's website.

3. Approval of Agenda

MOTION by Mr. Bohannon, **SECONDED** by Mr. Vigil, **PASSED** unanimously
VOTED: To approve the agenda as presented.

4. Approval of Minutes

a. Minutes of October 11, 2013

MOTION by Mr. Bohannon, **SECONDED** by Mr. Romero, and **PASSED** unanimously
VOTED: To approve the minutes of October 11, 2013 presented.

5. **Public Comment/ Correspondence**

None at this time.

6. **New Business**

- a. **Backgrounds Checks-** Mr. Valdez explains that Mr. Bohannon had requested further information on background check requirements. He reported that currently other boards used fingerprint cards that were submitted to the Department of Public Safety for processing. He also stated that it takes up to a month to receive background check information and a fee of \$40. Only one staff member would be given the rights to all of the information and would have to report to the board. Mr. Valdez stated that if the board was to require this that it would have to be incorporated into the laws.

The board decided to put this matter aside for right now.

- b. **NCEES Western Zone Meeting-** Lincoln Nebraska- Mr. Valdez stated he put this item on the agenda so that the staff would be able to request the necessary permission ahead of time.

Mr. Bohannon stated that it was his intention to attend.

7. **Old Business**

- a. **Clarification on the use of other State's Laws and Rules for Ethic PDHs in NM-** Mr. Valdez stated that the staff needed a clarification on the use of another states law as ethics for their New Mexico renewal.

The board decided that if the training pertains to and focuses on ethics, it may be used. If the focus of the training is on a state's law then it can be counted as a general pdh, but not as ethics.

- b. **Update on status of automated license renewals-** Mr. Valdez stated thatrenewal cards have gone out and the renewal process will begin on Tuesday following the meeting.
- c. **Reclassification of vacant Executive Director position from exempt to non- exempt status, and response to the State Personnel Office and the Regulation and Licensing Department-** Mr. Brasher stated that he had spoken to Mr. Dennis and asked him what his intention was with the Executive Director position. Mr. Dennis stated that he was going to place the executive director position aside and reclassify the other vacant position to fill the position until such time that the board may remove itself from RLD.

Mr. Valdez stated that he was asked to draft a letter to SPO to be signed by all the board members stating that they agreed to the reclassification of this position.

The Board decided to hold off on this matter at this time.

- 8. Executive Session** – The Board may enter into Executive Session to discuss the items listed on the agenda pursuant to NMSA 1978, Sections 10-15-1(H)(2) to discuss limited personnel matters

a. Board staff and personnel

AMMENDED MOTION by Mr. Thurow, **SECONDED** by Mr. Vigil,
VOTED: To go into executive session to discuss the items listed on the agenda pursuant to NMSA 1978, Sections 10-15-1 (H)(2) to discuss limited personnel matters.

Voting Yes: Mr. Romero, Mr. Bohannon, Mr. Thurow, Mr. Vigil, Mr. Chavez and Mr. Brasher

Mr. Brasher brought the committee back in to open session by stating that only items listed on the agenda under closed session .

MOTION by Mr. Romero, **SECONDED** by Mr. Chavez, **PASSED** unanimously
VOTED: To compensate Mr. Valdez, retroactively, at the rate of the previous director for the work he is currently doing.

9. Committee Reports

- a. **PS Committee-** Mr. Thurow reported the committee considered seven disciplinary cases and approximately ten applications.
- b. **PE Committee-** Mr. Bohannon reported the committee considered several applications and considered approximately four disciplinary actions.
- c. **Executive Committee-** Have not met.
- d. **Joint Practice Committee** – Have not met.
- e. **Public Info, Exam and Licensure Promotion Committee-** Mr. Brasher gave a short presentation at the NMSPE licensure ceremony but the committee had not met.
- f. **Rules and Regulations Committee-**Mr. Chavez stated that the Surveying Committee has a few items that they are working on that will need to be changed.
- g. **Legal Enforcement Committee-**Have not met.

- h. **NCEES Committee Members-** Mr. Thurow reported that the law enforcement committee is currently working on a policy for compliance that would set some kind of uniformity for all boards.

10. Directors Report

- a. **Intern Certification Fee-** Mr. Valdez stated that since the board has decided to allow FE examinees to take the exam without prior to approval, staff is looking to charge all applicants for FE certification a \$25 fee. Mr. Valdez gave a breakdown of the time that it takes for staff to work on the entire process of completing an application.

MOTION by Mr. Thurow, **SECONDED** by Mr. Vigil, **PASSED** unanimously
VOTED: To assess a \$25 fee to all FE Certification applicants.

- 11. Next Scheduled Meeting Date-** January 24, 2014, Santa Fe

12. Adjourn

MOTION by Mr. Romero, **SECONDED** by Mr. Vigil, **PASSED** unanimously
VOTED: To adjourn the meeting.

Mr. Bohannon adjourned the meeting at 12:30 p.m.

Submitted By:

Approved By:

Ms. Ericca Lopez, Executive Secretary

Mr. Ronald Bohannon, Committee Chair

Approved Date