

Members Present Subhas Shah, PE, Board Chair
Charles Atwell, Public Member, Board Vice Chair
Severiano Sisneros, PE Board Secretary
John T. Romero, Sr., PE, PEC Chair
Salvador Vigil, PS, PSC Chair
Fred Sanchez, PS
Gilbert Chavez, PS
Patricio Guerrerortiz, PE
Stevan Schoen, Esq., Public Member

Members Absent Dr. Rola Idriss, PE

Others Present Edward Ytuarte, Executive Director, BLPEPS
Ericca Lopez, Executive Secretary, BLPEPS
Roman Garcia, Investigator, BLPEPS

Guests Janice Pacheco
Gloria Lucero, Assistant Attorney General
Bill Turner

1. **CONVENE/ROLL CALL/INTRODUCTION OF GUESTS**

Mr. Shah convened the meeting at 9:00 a.m. Roll call was taken and it was noted that a quorum of the board was present.

2. **APPROVAL OF THE AGENDA**

MOTION by Mr. Atwell, **SECOND** by Mr. Romero, and unanimously
VOTED: To approve the agenda.

3. **APPROVAL OF THE MINUTES**

3.1 **January 9, 2009** – **MOTION** by Mr. Sanchez, **SECOND** by Mr. Romero, and
unanimously
VOTED: To approve the January 9, 2009 minutes as presented.

4. CORRESPONDENCE/ COMMUNICATIONS

- 4.1 Request for Proposals for 2014 NCEES Annual Meeting-** Mr. Ytuarte explained to the board that NCEES is requesting proposals for states wanting to host the 2014 Annual Meeting. He asks if they would like for staff to submit a proposal to host the meeting in New Mexico. **MOTION** by Mr. Atwell, **SECONDED** by Mr. Sanchez, and unanimously,

VOTED: To submit a proposal to NCEES for the 2014 Annual Meeting.

- 4.2 Washington Accord Programs-** Mr. Ytuarte stated that he believes that this issue may come up at the Western Zone meeting and possibly the Annual meeting. He stated that fifty percent of the states recognize the Washington Accord and New Mexico is not one of them. Many of the board members questioned why we don't recognize it. Mr. Ytuarte explained that this is the reason he is bringing it to their attention and maybe when they are attending the NCEES meetings they can get more information and bring it back to the board for further discussion.

Ms. Pacheco entered the meeting at this time and introduced herself to the board.

- 4.3 License Plate Request-** Mr. Chavez submitted some information regarding a prestige license plate that he had seen on a vehicle of a board member from another state and thought that the plate was a nice idea. He brought it to the attention of the board to see if they would like to look into possibly being able to obtain something like that for the New Mexico board members. He stated that he thinks it may require legislative action. The board decided to have Mr. Ytuarte look into what the procedures would be to obtain such an item.
- 4.4 NCEES Correspondence-** Mr. Ytuarte stated that he is not sure if the board members receive the same correspondence from NCEES that he does, so he will place NCEES Correspondence in to the meeting books for information purposes and discussion as the need arises.

5. COMMITTEE REPORTS

- 5.1 Professional Engineering Committee-** Mr. Romero reported that the committee had a presentation by a gentleman that had an application for additional discipline that would be approved when the applicant sent an official transcript for courses presented to the committee.

Mr. Romero also reported that Mr. Ytuarte came to them with two requests from NMSPE and Half Moon to do a presentation for them at upcoming conferences. It was decided that they would not attend as a forum but a few members of the committee did volunteer to attend.

Mr. Romero also reported that the committee had seven complaint cases to consider.

Mr. Romero stated that the committee also considered a date for the fire protection/ fire alarm hearing. A tentative date of July 10, 2009 was set by the committee. A May 15th date was also set for a special meeting in Santa Fe at 10:00 a.m. for the PEC.

5.2 Professional Surveying Committee- Mr. Vigil Stated that Mr. Glen Thurow gave the committee a presentation on GIS. The committee voted to further study licensing GIS and Photogrammetry.

Mr. David Cooper presented concerns with FEMA Elevation Certificates. The committee told Mr. Cooper that he could only certify for his surveying responsibilities.

Mr. Vigil also reported that the committee had been asked if a C-Fed course would be considered as education for a surveyor's license. The committee decided that it was not ABET accredited and would not be accepted for education requirement in obtaining a surveyors license but it could be used for professional development hours.

Mr. Curt Temple requested the committee attend as a forum at the Association of Counties meeting in June. Mr. Vigil stated that the committee is still studying the possibility of attending.

Mr. Vigil states that the committee had five complaints to review.

The committee reviewed approximately twelve applications and approved some retired and inactive status applications.

Mr. Sanchez also mentioned that they had also set the date of May 15th for a special meeting in Santa Fe at 1:00 p.m. for the PSC.

Ms. Gloria Lucero joined the meeting and was introduced to the board as new and another prosecuting attorney for the board.

6. NEW BUSINESS

6.1 Board Meeting Materials Sent Via Email plus Attachments- Mr. Ytuarte asked the members if the staff sending them information via email was working for them, because he would like to be able to continue to send out the information earlier rather than having them look at the information the day of the meeting. All were in agreement that this was working for them.

6.2 Practice During License Expired Status- Mr. Ytuarte explained that the board should require licensees to fill out an affidavit of practice that would be turned in with the penalty renewal. After a brief discussion, **MOTION** by Mr. Atwell, **SECONDED** by Mr. Schoen, 7 voting yes, Mr. Vigil and Mr. Guerrerortiz voting no.

VOTED: To table this item until adequate information is supplied by the director.

6.3 Application for Renewal- Statement- Mr. Ytuarte requested that the conviction question on the renewal form be changed from ‘by any other board’ to ‘by this or any other board’. The board all approved in unison.

6.4 License Verification Fees- Mr. Ytuarte requested that a fee be levied for a license verification form request. After a short discussion, **MOTION** by Mr. Atwell, **SECONDED** by Mr. Sanchez, and unanimously

VOTED: To authorize Mr. Ytuarte to initiate what he is proposing.

7. OLD BUSINESS

7.1 Rules Meeting- Fire Protection/ Fire Alarm- This item was discussed earlier with a tentative date of July 10, 2009 set.

7.2 Licensure Requirements for Professors- Mr. Romero reported that the joint memorial was tabled. He stated that members of the board were reportedly talking against this memorial. After discussion it was decided that Mr. Romero, Mr. Sanchez and Mr. Sisneros would join Mr. Ytuarte to go meet with the university staff to discuss this item and hear their opinions.

7.3 Online Renewal Process- Mr. Ytuarte reported that the online renewal process would not be ready to go live for this renewal season. There are issues with the payment process that are being looked into.

7.4 Auditor’s Report- Mr. Ytuarte reminded the board that the Audit Reports were mailed to them about a week after the last board meeting. He noted that the report listed no audit exceptions. **MOTION** by Mr. Romero, **SECONDED** by Mr. Sanchez, and unanimously

VOTED: To accept the Auditor’s Report

8. DIRECTORS REPORT

8.1 Staff Positions/ Salary Increases- Mr. Ytuarte reported that the request for pay raises and two new positions has been passed by the legislature and signed by the governor. Effective July 1st, the two positions will be advertised for and the hiring process started. Salary increases were also approved for four staff members. Mr. Ytuarte reported that paper work will be done as soon as possible to make sure that the pay raises will be able to go into effect as of July 1st.

Mr. Bill Turner walked in to the meeting and was asked to introduce himself to the board.

Mr. Atwell made a request to Mr. Ytuarte to make the financial reports available for presentation at the next meeting.

- 8.2 **Office Accommodations/ Lease-** Mr. Ytuarte explained that the second conference room will be modified to accommodate the two new positions. It may cause a little bit of disruption for staff, but it is work in progress.
- 8.3 **Archiving** – Mr. Ytuarte stated that staff is working at getting items ready to go to State Archives. This process needs to be done more quickly due to the construction that will be going on shortly.
- 8.4 **Next Budget Cycle-** Mr. Ytuarte stated that the deadline for getting information over to DFA is May 1st for the 2010 Operating Budget.
- 8.5 **Licenses Not Renewed-** Mr. Ytuarte explained that this was touched on earlier in previous discussion.
- 8.6 **Board President’s Assembly in Atlanta-** This was also discussed earlier in the meeting. He stated that NCEES discussed the fact that they need to create a better tagline for all of the services that they offer. It is an item that will be discussed at the Western Zone meeting. A lot of discussion was also made on the B+ 30 issue.
- 8.7 **NMPS Forum and ASCE Presentations-** Mr. Ytuarte explained that the PSC had done a forum presentation for the NMPS. They were allotted a two hour time slot, where they did a presentation and had a question and answer session. Mr. Ytuarte explained that it was very successful and they have been asked to do a four hour slot next year. Mr. Ytuarte stated that he and Perry Valdez gave a similar presentation for the ASCE.

9. **OTHER BUSINESS**

- 9.1 **Examinees at Albuquerque, Las Cruces, Socorro-** Mr. Ytuarte explained that the numbers of registered examinees were listed for their information.
- 9.2 **Exam Audit-** Mr. Ytuarte reported that Mr. Chavez would be observing the process of the examinations in Las Cruces and Mr. Sanchez would be observing in Albuquerque. Mr. Chavez explained that the reason for this is because an exit audit was prepared at the last exam and New Mexico had a negative response in Las Cruces that reported two people as required were not present when the exams were unpacked.
- 9.3 **JPC Meeting- May 12, 2009-** Mr. Ytuarte reported that the JPC meeting for May 12th was scheduled and that if they had any issues that they would like to have brought up at this meeting, he would add them as agenda items.

9.4 Tentative Fiscal Year 2010 Meeting Schedule- Mr. Ytuarte stated that the tentative fiscal year 2010 was in the book for them to review and be prepared to vote on at the next board meeting to make it official unless they had changes.

10. ADJOURNMENT

Mr. Shah adjourned the meeting at 11:30 a.m.

Submitted by:

s/ Edward Ytuarte
Mr. Edward Ytuarte, Executive Director

Approved by:

s/ Subhas Shah, PE
Mr. Subhas Shah, PE, Board Chair

June 12, 2009
Approved Date