

## Minutes of

Meeting of the Board of Licensure for Professional Engineers and Professional Surveyors held 9:00 a.m. June 15, 2012 at RLD Albuquerque Office, 5200 Oakland Avenue, NE, Albuquerque, NM

Members Present Julie Samora, PE, Board Chair  
Rola Idriss, PE  
Gilbert Chavez, PS  
Fred Sanchez, PS  
Subhas Shah, PE  
Paul Brasher, PE  
Augusta Meyers, Public Member  
Joshua Skarsgard, Public Member

Members Absent John Romero, PE  
Salvador Vigil, PS

Others Present Eva Baca, Acting Executive Director  
Perry Valdez, Compliance, BLPEPS  
Michelle Padilla, BLPEPS  
Mark Reynolds, Board Attorney  
Mary James, RLD  
Vadra Baca, Deputy Director of Boards and Commissions  
Jim Brauer

### I. Convene/ Roll Call

Ms. Samora convened the meeting at 9:12 a.m.  
Roll call was taken and it was noted that a quorum of the Board was present.

#### 1.1 Introduction of Guests

Mr. Brauer, Ms. James and Ms. Baca introduced themselves as a guests to the board.

### II. Approval of Agenda

**MOTION** by Mr. Chavez, **SECONDED** by Dr. Idriss, and **PASSED** unanimously  
**VOTED:** To approve the agenda as presented.

### III. Approval of Minutes

**MOTION** by Mr. Sanchez, **SECONDED** by Mr. Chavez, and **PASSED** unanimously  
**VOTED:** To approve the minutes of April 20, 2012.

#### **IV. New Business**

##### **4.1 Election of Officers for FY '13: Chair, Vice Chair and Secretary-**

**MOTION** by Mr. Brasher, **SECONDED** by Mr. Shah, and **PASSED** unanimously

**VOTED:** To nominate and elect Dr. Idriss as the Board Chair.

**MOTION** by Mr. Shah, **SECONDED** by Dr. Idriss, and **PASSED** unanimously

**VOTED:** To nominate and elect Ms. Meyers as the Vice Chair.

**MOTION** by Mr. Chavez, **SECONDED** by Ms. Samora, and **PASSED** unanimously

**VOTED:** To nominate and elect Mr. Sanchez as the Board Secretary.

##### **4.2 Approval of FY '13 Meeting Schedule-**

**MOTION** by Mr. Sanchez, **SECONDED** by Dr. Idriss, and **PASSED** unanimously

**VOTED:** To approve the meeting schedule as presented.

##### **4.3 Approval of Open Meetings Resolution for FY '13-**

**MOTION** by Ms. Meyers, **SECONDED** by Mr. Skarsgard, and **PASSED** unanimously

**VOTED:** To approve the Open Meetings Resolution as presented.

#### **V. Old Business**

##### **5.1 M.O.U. / ORG Chart** **a. Overhead Allocation** **b. Savings Analysis**

Mr. Skarsgard explained a few changes that had taken place since the last review of the M.O.U. at the April meeting. He explained the cost savings did not appear to be anything significant for the board.

**MOTION** by Mr. Skarsgard, **SECONDED** by Mr. Chavez, and **PASSED** unanimously

**VOTED:** In the event that there are cost savings to the board, the M.O.U. will be executed. If there are no significant savings to the board, the M.O.U. will be brought back for review at the August meeting.

**5.2 Newsletter-**Ms. Samora announced that the newsletter was complete and would be posted on the Board's website. It was also determined that the newsletter would also be emailed to all licensees who have current email addresses with the board.

**5.3 91<sup>st</sup> Annual Meeting- St. Louis, Missouri-** It was stated that Ms. Samora, Mr. Brasher, Dr. Idriss and Mr. Chavez would be attending the NCEES Annual meeting.

Mr. Chavez stated he would like for the board to discuss the issues that would be voted on prior to going to the meeting. Those items will be placed on the August agenda for review.

**5.4 Western Zone-** The Western zone meeting was attended by Mr. Chavez, Dr. Idriss, Ms. Samora, Mr. Brasher and Mr. Valdez.

Mr. Valdez stated there were a few things that were mentioned in the member board administrators meeting, the biggest being the computer based testing. Mr. Valdez also stated that NCEES was looking into getting out information through social medias to alert people of any news or new information. He also stated NCEES was considering trying to make it to where there was only one license that would be valid in any state so that people did not have to apply in every state they were looking to be licensed in. Mr. Valdez mentioned there was also a conversation on complaints and the redaction of names on the complaints.

Mr. Chavez stated there was not much going on in the surveyor side other than the computer based testing.

Ms. Samora stated computer based testing was also the major item on the engineering side. She stated they received a demonstration on how it would work. She also stated there would be a resolution coming up at the next meeting.

Mr. Chavez thanked everybody for their help and support in his campaign for the Western Zone Vice President.

**5.5 Administrative Code-** Ms. Samora stated she, Mr. Sanchez and Mr. Shah had done some work on the changes to the administrative code and had sent it over to Ms. Baca.

Ms. Baca stated the staff had been under some budgetary deadlines but she had also done some work to it because the changes that were submitted by the group

needed to be done in proper format. Ms. Baca asked that the group meet again and she be present so that they could through it section by section to make any changes that were necessary.

## **VI. Committee Reports**

- 6.1 PS Committee- Fred Sanchez, PS, Chair-** Mr. Sanchez reported the committee had elected Mr. Chavez as the Chair for the new fiscal year and Ms. Meyers as the Vice Chair.

Mr. Sanchez reported the committee had three cases to review.

Mr. Sanchez stated the committee had approved three applications for endorsement and reviewed two applications for reinstatement, one which was approved and one that had to be tabled for further information.

- 6.2 PE Committee- Subhas Shah, PE, Chair-** Mr. Shah reported the committee had elected Mr. Brasher as Chair for the new fiscal year and Dr. Idriss as the Vice Chair.

Mr. Shah stated the committee had heard from Mr. Raul Parra.

Mr. Shah reported the committee had eight cases to review.

Mr. Shah stated that the committee recessed its meeting until Friday, June 22<sup>nd</sup> to continue with the review of applications.

- 6.3 Executive Committee- J. Samora, Chair-** No report

- 6.4 Practice Act Modifications- Ad HOC Committee- J Samora, Chair-** Committee will be dissolved at this time.

- 6.5 Joint Practice Committee- Fred Sanchez, Chair-** No report.

- 6.6 Public Info, Exam and Licensure Promotion Committee- P. Brasher, Chair-** No report

- 6.7 Rules and Regulations Committee- Subhas Shah, Chair-** No report

**6.8 Legal Enforcement Committee- R. Idriss, Chair-** No report

**VII. NCEES News**

**7.1 Software Engineering-** Mr. Valdez reported that this item was placed for informational purposes to inform them that NCEES is very close to having a software engineering exam.

**VIII. Executive Session-**

**MOTION** by Mr. Skarsgard, **SECONDED** by Mr. Shah, unanimously **VOTED:** To convene in executive session pursuant to NMSA 1978, Section 10-15-1 (H)(1) and (2) to discuss the employment status of individual board employees and the complaints that bear upon the license status of individual licensees.

A roll call vote was taken:

**Voting Yes:** Mr. Shah, Ms. Meyers, Dr. Idriss, Mr. Brasher, Ms. Samora, Mr. Skarsgard, Mr. Sanchez and Mr. Chavez.

Ms. Samora brought the committee back into open session by stating that only item 7.1 Staffing/ Personnel Issues and item 7.2 Complaint Status were discussed during the closed session.

**8.1 a Decision on Board Matters from Closed Session-**

No action to be taken at this time.

**IX. Adjournment**

Ms. Samora adjourned the meeting at 11:40 p.m.

Submitted By:

s/ Erica Lopez  
Ms. Erica Lopez, Executive Secretary

Approved By:

s/ Julie Samora, PE  
Ms. Julie Samora, PE, Board Chair

August 10, 2012 Approved Date