

MINUTES

MEETING OF THE PROFESSIONAL SURVEYING  
COMMITTEE of the Board Licensure of Professional  
Engineers and Professional Surveyors held 09:00 a.m.,  
Thursday, June 1, 2017, New Mexico State Capitol,  
Room 31, 490 Old Santa Fe Trail  
Santa Fe, New Mexico

**Members Present-** Cliff Spirock, PS, Committee Chair  
Glen Thurow, PS  
David Cooper, PS  
Augusta Meyers, Public Member

**Members Absent-**

**Others Present-** Perry Valdez, BLPEPS, Executive Director  
Angela Urioste, BLPEPS, Executive Assistant  
David Montoya, BLPEPS, Licensing Administrator  
Felicia Martinez, BLPEPS, Licensing Administrator

**1. Convene, Roll Call and Introduction of Audience**

Mr. Spirock convened the meeting at 9:01 a.m., roll call was taken and a quorum noted.  
No audience was in attendance.

**2. Meeting Notification**

Mr. Valdez informed the Committee the meeting was noticed in the Albuquerque  
Journal as well as the Board's website.

**3. Approval of Agenda**

**MOTION** by Ms. Meyers to approve the agenda as presented, **SECOND** by Mr. Cooper,  
**PASSED** unanimously.

**4. Approval of Minutes**

**a. Minutes of April 20, 2017**

**MOTION** by Ms. Meyers to approve the Minutes of April 20, 2017 as presented,  
**SECOND** by Mr. Cooper, **PASSED** unanimously.

**5. Public Comment/Correspondence**

No items to discuss.

**6. Old Business**

**a. Status of PS Investigator/RFP**

The contract was approved and signatures were done. We now have a PS  
investigator on contract. The RFP was awarded to Charles Cala.

b. **Advisory Opinion – Land Division Exemptions**

**MOTION** by Mr. Cooper to approve with minor changes with date and spelling.  
**SECOND** by Mr. Thurow, **PASSED** unanimously.

c. **Surveyor of Record Affidavit(s)**

**MOTION** by Mr. Thurow to approve the Surveyor of Record Affidavit,  
**SECOND** by Ms. Meyers, **PASSED** unanimously.

d. **Use of Electronic Signatures and Seals**

Mr. Spirock reviewed the proposed language per NCEES and stated the suggested changes on this topic. Mr. Spirock mentioned that Mr. Bohannon requested that the Professional Surveying Committee not adopt or apply into rules. It was agreed upon for the committee to not adopt the NCEES rules and keep the Board's current rules.

Mr. Thurow discussed in detail about Florida and the massive amount of work on their issue. He mentioned that we could investigate and create a draft to fit our needs. A recommendation was stated by Mr. Spirock on wanting the Professional Surveying Committee to review its policies and advisories to ensure there isn't any conflict with the statues and rules. It was discussed that this will be looked at further with new selected Chair member.

**MOTION** by Mr. Cooper to not adopt at this time, **SECOND** by Mr. Spirock,  
**PASSED** unanimously.

e. **Digital Geospatial Data**

Mr. Spirock researched GIS and LIS through NCEES, this was an area that needed to be addressed as it will come up in future discussions. Mr. Thurow explained how he should have included a definition of "authoritative location" in the Act and mentioned how the Idaho Board has it defined. Also, Mr. Thurow suggested for the Rule Committee to discuss the "authoritative location" definition and whether it should be adopted as a whole or partial.

**MOTION** by Ms. Meyers to approve the recommended language, **SECOND** by Mr. Thurow, **PASSED** unanimously.

f. **A Discussion item for possible changes to the Rules.**

Mr. Spirock stated that it is important to review the Surveying Advisory Opinions, and Policy Advisories to ensure they are current and don't contradict the statues or rules. He recommended this should be a matter for the new Professional Surveying Committee Chair to review.

7. **New Business**

a. **NCEES PS Exam – Proposed PLSS module**

Mr. Spirock mentioned that it wouldn't be effective to elaborate on this topic, due to the short notice of the item. It was discussed and decided to send a letter to the California Board for NCEES to examine the feasibility to of creating a PLSS module.

**MOTION** by Mr. Thurow to respond to the California Board's request for NCEES to examine the feasibility creating a PLSS module. **SECOND** by Ms. Meyers, **PASSED** unanimously.

b. **Election of Officers**

1.) **Chair**

**MOTION** by Mr. Cooper to nominate Glen Thurow. **SECOND** by Ms. Meyers, **PASSED** unanimously.

2.) **Vice- Chair**

**MOTION** by Mr. Cooper to nominate Augusta Meyers. **SECOND** by Mr. Thurow, **PASSED** unanimously.

8. **Application Review – Recommended Approval**

a. **Recommended for Approval List (*Exhibit A*)**

1.) PS Endorsement Application(s) – (1 Applicant)

**MOTION** by Ms. Meyers to approve Exhibit A, the recommended for approval applications, **SECOND** by Mr. Cooper, **PASSED** unanimously.

**MOTION** by Mr. Thurow that the Committee enter into closed Executive Session to discuss the items listed on the agenda pursuant to NMSA 1978, Section 10-15-1 (H) (1), to discuss matters pertaining to the issuance, suspension, renewal or revocation of a license and to deliberate on pending cases. **SECOND** by Ms. Meyers, **PASSED** unanimously.

**Roll call vote taken, voting 'Yes':** Cliff Spirock, Glen Thurow, Augusta Meyers, David Cooper.

9. **Action on Items Discussed During Executive Session**

Mr. Spirock brought the Committee back into open session and affirmed that while in closed session it discussed only those matters specified in the motion to close the meeting and listed on the agenda under executive session, in accordance with NMSA 1978 Section 10-15-1 (H) (1)

a. **Status review of Complaints and NCA's**

A status report was provided by Mr. Valdez. The Committee requested Case 7-PS-11-14-2014 be looked at for the status.

**b. Applications for Review**

**1.) PS Exam**

**a.) Crowley, A. – Reconsideration**

A discussion was held on Mr. Crowley, the Committee stated that in order to proceed Mr. Crowley needs to follow the specific educational guidelines as indicated in the rules.

**10. Next Scheduled Meeting Date:** August 10, 2017 – Santa Fe, NM

**11. Adjourn**

Meeting adjourned at 10:58 a.m.

Submitted by:

Approved by:

s/Angelica Urioste

s/Cliff Spirock

Mrs. Angelica Urioste, Executive Assistant

Mr. Cliff Spirock, Committee Chair

August 10, 2017 Approved Date