

Minutes of

Meeting of the Professional Surveying Committee of the Board of Licensure for Professional Engineers and Professional Surveyors held 10:00 am, January 22, 2015, Board Office, Hearing Room 1, Santa Fe NM

Members Present

Agusta Meyers, Board Chair
David Cooper, PS
Clifford Spirock, PS
Glen Thurow, PS – via telephone

Others Present

Perry Valdez, Acting Executive Director, BLPEPS
Sami Romero, Executive Assistant, BLPEPS
David Montoya, Licensing Manager, BLPEPS
Naomi Velasquez, Compliance Officer, BLPEPS
Richard Word, Legal Counsel
Peggy Jeffers, AAG, NM AGO
Will Plotner- Audience

1. Convene, Roll Call and Introduction of Audience

Ms. Meyers convened the meeting at 10:16, roll call was taken.

Mr. Plotner introduced himself to the Committee.

2. Meeting Notification

The Meeting was notified in the Albuquerque journal as well as the board's website.

3. Approval of Agenda

MOTION by Mr. Spirock to approve the agenda as is **SECOND** by Mr. Cooper **PASSED** unanimously.

4. Approval of Minutes

a. Minutes of November 13, 2014

MOTION by Mr. Cooper to approve the minutes as is **SECOND** by Ms. Meyers **PASSED** unanimously.

Mr. Cooper recused himself from voting.

5. Public Comment/Correspondence

Mr. Plotner addressed the Committee to seek advisory opinions on markers/monuments. The monuments he prefers to use are not round, asking if the board has a preference. The Board deliberated and conveys that the monuments he uses are acceptable.

Mr. Plotner asks if the sheet size stated in the minimum standards can be revisited 12.8 pt.2 7.J. prepare plat- must meet recordable size standard to be recorded. If it is not to be recorded can it be done on legal size? Change verbiage? The Committee opts for a formal request in writing to create an official advisory opinion.

Mr. Thurow exits at 10:42 due to phone connectivity issues.

Mr. Spirock states that the last advisory opinion was posted in January 2008, asks if it is possible to review annually or bi annually for advisory opinion, in newsletter/ E-Newsletter list advisory opinions to satisfy statute. To make them clear, concise, and it can be informal on a newsletter/E-newsletter.

6. New Business

Mr. Spirock requests for Mr. Valdez to look into the newsletter coming out in a more standard time table.

7. Old Business

a. Amanda Allred

Mr. Valdez states, no further discussion is required, Mrs. Allred's name and case removed from the website.

8. Application Review

a. PS License retirement request(s)

Mr. Montoya presents a total of 5 NM licensees, all recommended for approval.

MOTION by Mr. Cooper to approve applications **SECOND** by Mr. Spirock **PASSED** unanimously.

9. Executive Session

MOTION by Mr. Cooper that the board go into closed executive session to discuss only those matters listed on the agenda under executive session, pursuant to NMSA 1978 Section 10-15-1 (H) (1) **SECOND** by Mr. Spirock **PASSED** Unanimously

Roll Call was taken, voting 'Yes': Ms. Meyers, Mr. Spirock, and Mr. Cooper

9a. Action on Items discussed during Executive Session

Ms. Meyers states, "The board is back in open session and I affirm that while in closed session it discussed only those matters specified in the motion to close the meeting and list on the agenda under executive session, in accordance with NMSA 1978 Section 10-15-1 (H) (1)."

a. **Disciplinary Cases**

1. **Case 12-PS-10-25-2012**

Mr. Cooper recused himself from this matter and did not participate in the discussion the vote for case 12-PS-10-25-2012

Per the Engineering and Surveying Practice Act (61-23-9 B.) a board member may enter for vote when lacking a quorum.

Enter Mr. Bohannon for vote –

MOTION by Mr. Spirock in the matter of case 12-PS-10-25-2012 I move to accept the settlement agreement –**SECOND** by Mr. Bohannon **PASSED** Unanimously.

2. **Case 3-PS-05-19-2014**

MOTION by Mr. Spirock in the matter of case 3-PS-05-19-2014 I move to dismiss as unfounded, **SECOND** by Mr. Cooper **PASSED** Unanimously.

3. **Case 9-PS-08-29-2013**

MOTION by Mr. Cooper in the case 9-PS-08-29-2013 to dismiss as unfounded **SECOND** by Mr. Spirock **PASSED** Unanimously

b. **Compliance reports**

1. **Status Review of Complaints and NCAs**

Ms. Velasquez provides a report to the Committee on the status of all pending complaints and NCAs.

2. Audit Report

Ms. Velasquez provides a report to the Committee on the status of the 2014 renewal audits.

c. Applications for review

1. PS Exam

- a. Fierro, R.
- b. Gygax, L.
- c. Silvas, R.

MOTION by Mr. Cooper to approve all 3 exam applications **SECOND** Mr. Spirock **PASSED** unanimously

2. PS Endorsement

- a. Carlson, T.
- b. Goodwin, R.
- c. Gustin, M.

MOTION by Mr. Spirock to approve the applications for Carlson, T. and Goodwin, R. and Gustin, M. not approved on the basis of the definition of related science education.
SECOND Mr. Cooper **PASSED** unanimously

10. Next Scheduled Meeting Date:

April 9, 2015- Los Alamos

11. Adjourn

MOTION by Mr. Spirock to adjourn the meeting **SECOND** by Mr. Cooper **PASSED** Unanimously

Ms. Meyers adjourned the meeting at 12:47 p.m.

Submitted By:

s/Sami Romero

Ms. Sami Romero, Executive Assistant

Approved By:

s/Augusta Meyers

Ms. Augusta Meyers, Committee Chair

April 9, 2015 Approved Date