

MINUTES

MEETING OF THE NEW MEXICO BOARD OF
LICENSURE FOR PROFESSIONAL ENGINEERS
AND PROFESSIONAL SURVEYORS held at 9:00 a.m.,
Friday, August 12, 2016, Hearing Room 2, Toney Anaya Bldg.
2550 Cerrillos Rd., Santa Fe, New Mexico

Members present- Ron Bohannon, PE, Board Chair
Augusta Meyers, Public Member
David Cooper, PS
Karl Tonander, PE
Cliff Spirock, PS
Glen Thurow, PS
Nadir Yilmaz, PE
Paul Brasher, PE

Members absent- Joshua Skarsgard, Public Member
Julie Samora, PE

Others present- Perry Valdez, BLPEPS, Executive Director
Annette Thompson-Martinez, BLPEPS, Deputy Director
Sami Romero, Executive Assistant
Kara Szkotak, Attorney General's Office, Legal Counsel
Leila Hunt, Sauder Miller, Audience
Rheta Shiplet, Quality New Mexico, Audience

1. **Convene, Roll Call and Introduction of Audience**

Mr. Bohannon convened the meeting at 9:05am, roll call was taken, a quorum noted. Audience introductions made at this time.

2. **Meeting Notification**

Mr. Valdez informed the Board the meeting was noticed in the Albuquerque Journal as well as on the Board's website.

3. **Approval of Agenda**

MOTION by Ms. Meyers to approve the agenda as listed, **SECOND** by Mr. Tonander, **PASSED** unanimously.

4. Approval of Minutes**a. Minutes of June 3, 2016**

MOTION by Mr. Tonander to approve the minutes of June 3, 2016, **SECOND** by Ms. Meyers, **PASSED** unanimously.

5. Public Comment/Correspondence

None

6. Director's Report**a. Travel Requests Update**

Mr. Valdez informed the Board that approval was received for the annual NCEES meeting in Indianapolis for Ms. Meyers and himself. Mrs. Thompson-Martinez informed the Board she was advised in a Team Leader meeting that Out-of-State travel will be looked at closely. She also stated she was informed there is a possibility fully funded NCEES members will be approved.

b. Newsletter Status

Mr. Valdez informed the Board that the newsletter was completed and sent out via e-mail, and stated the newsletter was also posted on the website as well.

c. FY 2016 Licensing Status Report

Mr. Valdez stated that the licensing status report shows cumulative licensing amounts for FY 2016. For example the total amount of applications received was 975, of that 865 were licensed. Mr. Bohannon stated this will provide good information for a matrix going forward for future budgets coupled with complaints. Mr. Valdez stated he believes adding a copy of this for future budget requests would be beneficial.

Mr. Valdez reviewed the 2 vacant positions that the Board has. A reclassification to create a financial position for, the remaining position is currently in process at State Personnel.

d. FY 2018 Budget Request Training Information

Mr. Valdez informed the Board that information regarding the budget crisis was shared and stated if the legislature goes into a special session and it's decided there will be a hiring freeze, cuts or any type of extreme measures it will affect all agencies across the board. He also informed the Board because this is a 50% year, the restriction has been changed to a 55% restriction per the Administrative

Services Division. Information has also been given that budgets may be decreased by 5%.

MOTION to amend the agenda to move 7b to 7a by Mr. Thurow, **SECOND** by Ms. Meyers, **PASSED** unanimously.

7. New Business

a. **Quality New Mexico – Rheta Shiplet**

Mrs. Shiplet addressed the Board and reviewed her work with Quality New Mexico, QNM is a non-profit organization that helps evaluate, address and assist with improvements for Government, and private organizations. QNM, which is governed by a Board of 30 members, with honorary members being the Governor. The goal, stated by Mrs. Shiplet, is to make New Mexico known as the “State of Excellence”

Ms. Shiplet goes in depth about the application process for QNM, reviews the awards and the vision of self-assessment. Mr. Bohannon asked Ms. Shiplet for an estimate of staff time that would be needed. Mr. Tonander stated that when he went to the awards banquet for his work with Souder Miller and was surprised to see so many state agencies.

b. **FY 2018 Budget Appropriation Review**

Mr. Valdez informed the Board that the FY2018 budget appropriation request will be due on September 1, 2016. Mr. Valdez explained the amounts allocated for each category. DFA is becoming more stringent with budgeting and allocations.

The Board reviewed the FY18 Appropriation request and requested staff make some reductions in the Contractual Category for the overhead allocation.

Ms. Thompson- Martinez stated she would make the adjustments and informed the Board the FY18 request would reflect less than the current operating budget which would not be a flat budget.

The Board agreed this was in collaboration to decrease the overall budget expenditures.

MOTION by Mr. Thurow to amended category 300 from line item 535309 be reduced to 125,000 **SECOND** by Ms. Meyers, **PASSED** unanimously.

MOTION by Mr. Spirock to approve the FY 2018 amended budget, **SECOND** Ms. Meyers, **PASSED** unanimously.

c. NCEES Annual Meeting Motions

1) NSPE Letter Urging Withdrawal of NCEES UPLG Motion 12

Mr. Bohannan informed the Board that Motion 12 is changing the standards for structural engineering education requirements.

MOTION by Mr. Spirock that the Board support the withdrawal of Motion 12, **SECOND** Mr. Thurow, **PASSED** unanimously.

d. NMSPE Invitation to November Conference and Meeting Location

Mr. Bohannan informed the Board that NMSPE will be holding a meeting at UNM and has invited the Board to participate, because of this Mr. Bohannan asked for the next meeting (November) to take place at the UNM campus.

e. NMSU Surveying Program Status and NM Surveying Degree Requirements

Deferred until committee reports

f. New Committee Assignments

Mr. Bohannan stated that his intention was to review the committee info.

Executive Committee- Mr. Bohannan, Mr. Tonander, Mr. Cooper, Ms. Meyers

Joint Practice Committee- Mr. Cooper, Mr. Yilmaz, the alternate as Mrs. Samora

Public Information and Licensure Promotion- Mrs. Samora, Mr. Tonander, Ms. Meyers, Mr. Spirock.

Rules and Regulation Committee- Mr. Brasher, Mr. Tonander, Mr. Thurow.

Mr. Bohannan suggests reaching out to new generations to get a better understating of their expectations of licensure and understanding thought process.

Computer Based Testing Committee- Eliminated

Legal Enforcement Committee- Mr. Brasher, Dr. Yilmaz, Mr. Skarsgard, Mr. Spirock.

8. Old Business

a. Website – Disciplinary Actions

Mr. Valdez informed the Board this was placed back on the agenda for Mrs. Samora to provide an update. Due to Mrs. Samora's absence Mr. Valdez asked for this item to be tabled. Mr. Bohannon asked to use a case that's already been completed to use as a draft for what it would look like for the Board to review at the next meeting.

b. Planning for the 2016 Ethic Courses

Mr. Valdez explained this was placed on the Agenda for Mr. Tonander in an attempt to prepare for Ethics courses similar to the ones Mr. Tonander offered last year. Mr. Tonander stated that he'd be comfortable arranging ethic's courses starting in November.

c. NCEES CPC Registry Status

Mr. Valdez explained this was placed on the agenda by Mr. Thurow.

Mr. Thurow stated he asked for this to be placed on the agenda because the last time this topic was brought up E-3 had not yet been unveiled by NCEES. Since E-3 is now unveiled, his question is now since the CPC registry is now available through NCEES E-3 instead of enter their CPC's on the state specific site they can enter them in through NCEES and have New Mexico use that information for renewals.

d. Proposed Bill of Changes to the Engineering and Surveying Practice Act

Mr. Valdez stated he e-mailed the proposed bill that was created by the Legislative Services. He stated there were small changes from inclusive language to non-inclusive language.

9. Committee Reports**a. PS Committee**

Mr. Spirock stated that in yesterday's meeting there were quite a few member in the audience due to potential changes with NMSU. NMSU is considering removing their 4 year Surveying Program. This would be a substantial change for New Mexico because of the Engineering and Surveying Practice Act requiring that a surveyor have a 4 year degree. The Committee was in discussion about what would be done with the requirement or questioned if alternate programs would become available. Currently NMSU is not accepting any new students into the Surveying Program. Mr. Spirock stated that he created a subcommittee to look at alternative paths to licensure, other states that may be in similar situations.

Mr. Thurow stated that since the Legislature swept a million out of the fund balance account last fiscal year and he believes the remainder will be taken out during the next Legislative session that the money would better be spent towards a new program for furthering the surveying profession.

b. PE Committee

Mr. Tonander stated that there were a couple of representatives from the Society of Fire Protection Engineers that had come across some problems where NICET certification was being used in place of a Fire Protection Engineer. Mr. Tonander informed the Board that the Committee passed a policy advisory pertaining to signing and stamping Federal forms within New Mexico by engineers that are not licensed within the State. The Board was also informed by Mr. Tonander that there were 58 PE Endorsement applications, 25 PE exam applications, 14 PE Reinstatement applications, and 1 additional discipline application, all being approved. Mr. Tonander informed the Board that there were 9 intertwined cases where there was engineering services being offered, these are being addressed with a cease and desist. There 3 Self reporting cases that were all addressed. 2 Reconsiderations were passed, 5 were tabled requesting additional information pertaining to education.

c. Executive Committee

No discussion held

d. Joint Practice Committee

No discussion held

e. Public Information, Exam and Licensure Promotion Committee

No discussion held

f. Rules and Regulations Committee

No discussion held

g. Computer Based Testing – State Specific Exam for Surveyors

This Committee has been eliminated

h. Legal Enforcement Committee

No discussion held

i. Registrant Renewal Fees Committee

This Committee has been eliminated

j. NCEES Committee Members

No discussion held

10. Executive Session

The Board did not enter into executive session.

11. Action on Items Discussed During Executive Session

Mr. Bohannon tabled these item until the November meeting.

a. Compliance Officer and Staff Communication.

b. Review of the MOU with RLD.

12. Next Scheduled Meeting Date: November 4, 2016 – Santa Fe, NM

Requested the meeting location change to UNM in Albuquerque.

13. Adjourn

MOTION by Mr. Brasher to adjourn the meeting, **SECOND** by Mr. Tonander, **PASSED** unanimously.

Meeting adjourned at 12:16 pm.

Submitted by:

Approved by:

s/ Sami Romero

s/ Ron Bohannon

Ms. Sami Romero, Executive Assistant

Mr. Ron Bohannon, Committee Chair

November 4, 2016 Approved Date