

## MINTUES

New Mexico Board of Licensure for  
Professional Engineers and Professional Surveyors  
Full Board Meeting, Friday, April 10, 2015 9:00 a.m.  
Toney Anaya Bldg., 2550 Cerrillos Rd., Hearing Room 2  
Santa Fe, New Mexico

**Members Present-** Paul Brasher, PE, Board Chair  
Glen Thurow, PS, Board Vice Chair  
Joshua Skarsgard, Public Member, Board Secretary  
Augusta Meyers, Public Member  
Ronald Bohannon, PE  
Rola Idriss, PE  
Julie Petrocco-Samora, PE  
David Cooper, PS  
Clifford Spirock, PS  
Karl Tonander, PE

**Others Present-** Perry Valdez, Acting Executive Director, BLPEPS  
Sami Romero, Executive Assistant, BLPEPS  
Richard Word, Legal Counsel

### 1. **Convene, Roll Call and Introduction of Audience**

Mr. Brasher convened the meeting at 9:16 a.m. Roll call was taken, a quorum is noted.  
There is no audience present.

### 2. **Meeting Notification**

This meeting was noticed in the Albuquerque Journal as well as the Board's website.

### 3. **Approval of Agenda**

**MOTION** by Mr. Tonander to approve the agenda as is **SECOND** by Mr. Bohannon  
**PASSED** unanimously.

### 4. **Approval of Minutes**

#### a. **Minutes of January 23, 2015**

**MOTION** by Mr. Bohannon to approve the minutes of January 23, 2015 as is  
**SECOND** by Ms. Meyers **PASSED** unanimously.

### 5. **Public Comment/Correspondence**

No public comment or correspondence to report.

## **6. Committee Reports**

### **a. PS Committee**

Ms. Meyers states that there is no report to give due to the fact that yesterday's (April 9, 2015) committee meeting was recessed to be completed after today's full board meeting.

### **b. PE Committee**

Mr. Bohannon reports that the Engineers committee closed 2 cases yesterday and asked staff to complete a complaint for 1 additional case. A discussion was held in regards to the use of standard drawings where staff created a 'Policy Advisory/Q&A' to assist the public. The Committee approved 13 PE exam applications, 93 PE Endorsement applications, 21 Reinstatement applications, The committee did not approve 1 inactive request, the applicant did not meet the ten (10) consecutive years of active licensure.

### **c. Executive Committee**

Mr. Brasher and Mr. Valdez report that the Committee met via teleconference as per the travel policy to discuss whom will be in attendance at the NCEES Annual Meeting. Those selected by the Committee are: Julie Samora, Ron Bohannon, Augusta Meyers, Cliff Spirock, and David Cooper. Glen Thurow will be the alternate in case one of those named is unable to attend.

### **d. Joint Practice Committee**

Mr. Bohannon reports the JPC has not yet met, therefore there is nothing to report.

### **e. Public Information, Exam and Licensure Promotion Committee.**

Ms. Samora reports that she came up with an E-newsletter and working on assisting staff with the newsletter.

### **f. Rules and Regulations Committee**

Mr. Brasher reports that the rules that went to hearing on March 27, 2015 have been adopted and they are now looking at the next step.

Rules Committee now consist of – Mr. Bohannon, Mr. Brasher, Mr. Tonander, Mr. Cooper, Mr. Thruow.

### **g. Legal Enforcement Committee**

Directed to create guidelines for a possible disciplinary page for the newsletter. Legal Enforcement Committee now consists of- Mr. Skarsgard, Dr. Idriss, and Mr. Spirock. Dr. Idriss requested that Mr. Valdez post some questions about disciplinary actions on the NCEES MBA Forum to find out how other engineering and surveying boards post disciplinary actions.

### **h. NCEES Committee Members**

Mr. Thurow reports on the education standards for NCEES as well as the possible changes it may have on our licensees or standards.

i. **Ad Hoc Committee** – Personnel and Relations with the RLD

Mr. Valdez was asked for the status of the appropriation budget for fiscal year 2016. Mr. Valdez reports that the proposed FY 2016 budget was not approved by legislature, an amended budget was created which includes money to pay RLD for overhead costs.

7. **Director's Report**

a. **Financials**

1) **FY16 Operating Budget**

Mr. Valdez reports about the appropriated budget approved by the Legislature. The FY16 operating budget is due May 1, 2015.

2) **FY17 Appropriation Request Budget**

Mr. Valdez informed the Board he is expecting to start that process in June of 2015.

3) **Contracts**

Mr. Valdez informed the Board that the FY16 contracts are submitted and up to date.

b. **Proposed Rule Changes Status**

Mr. Valdez reports that staff is awaiting the transcripts from the rules hearing before continuing with the changes to ensure that each of the amended or changed rules is corrected properly.

c. **Personnel Policies and Procedures of Agency**

Mr. Brasher reports that he requested this item on the agenda. He spoke with Mr. Valdez about the agency's personnel policies. Mr. Brasher and Mr. Valdez will be re-outlining our policies and procedures with additional detail and to have them modernized to ensure that staff can operate efficiently.

Exit Ms. Samora 11:19

d. **NCEES Western Zone Meeting**

Mr. Valdez previously discussed this item. Approval from the Governor's office to attend is still pending.

e. **Newsletter**

Mr. Valdez reports that Ms. Romero and Mr. Montoya have been working on a newsletter. Mrs. Samora has been working on the E-Newsletter/Newsletter with hopes to be released soon. She requested that Mr. Valdez send her a copy of the newsletter staff has been working on.

**f. Licensing Status**

Mr. Valdez reports 144 licenses issued after January 22, 2015, approximately 24 Intern Certifications issued since January 22, 2015, and there are approximately 835 lapsed licenses.

**8. New Business**

a. **NCEES Annual Meeting** – August 19-22, 2014, Colonial Williamsburg  
Previously discussed.

**b. Annual Review of Strategic Plan**

Mr. Valdez reports that the strategic plan was not yet provided, added as an agenda item to assist the board with preparation for the upcoming plan. He will be sending out the plan to the Board for review and comment, then present it at the June 12, 2015 meeting.

**c. FY16 Meeting Calendar**

Mr. Tonander provides additional input on possible meeting locations: Hobbs, Roswell, and Farmington. After some discussion this item was tabled for the June 12, 2015 meeting.

**9. Old Business**

None to report

**10. Next Scheduled Meeting Date: June 12, 2015, Ruidoso**

**11. Adjourn**

Mr. Brasher adjourned the meeting at 11:45 a.m.

Submitted by:

Approved by:

s/Sami Romero

s/Paul Brasher

Ms. Sami Romero, Executive Assistant

Mr. Paul Brasher, Board Chair

June 12, 2015 Approved Date