

## **Minutes of**

Meeting of the Board of Licensure for  
Professional Engineers and Professional  
Surveyors held 9:00 a.m. August 15, 2014,  
NMSU, Jerry Shaw Conference Room,  
Room 200, Las Cruces, NM

**Members Present** Paul Brasher, PE, Chair  
John T. Romero, PE  
Julie Samora, PE  
Ronald Bohannon, PE  
Glen Thurow, PS  
Gilbert Chavez, PS  
Joshua Skarsgard, Public Member-by phone  
David Cooper, PS  
Rola Idriss, PE

**Others Present** Perry Valdez, Acting Executive Director, BLPEPS  
Ericca Lopez, Licensing Manager, BLPEPS  
Rick Word, Board Attorney- by phone

### **1. Convene, Roll Call and Introductions of Audience**

Mr. Brasher convened the meeting at 9:05 a.m. Roll call was taken and it was noted that a quorum of the Board was present.

Dr. Peter Martin, Civil Engineering Department Head, introduced himself as a guest to the board.

### **2. Meeting Notification**

The meeting was noticed in the Albuquerque Journal and the board's website.

### **3. Approval of Agenda**

**MOTION** by Mr. Chavez, **SECONDED** by Mr. Romero, **PASSED** unanimously  
**VOTED:** To add item b to section 5 to allow Mr. Martin to address the board and move items 9 (a) and (b) after item 5, and approve the agenda as presented.

### **4. Approval of Minutes**

#### **a. Minutes of June 20, 2014**

**MOTION** by Mr. Bohannon, **SECONDED** by Mr. Chavez, **PASSED** unanimously  
**VOTED:** To approve the minutes of June 20, 2014 as presented.

**b. Minutes of July 17, 2014**

**MOTION** by Mr. Bohannon, **SECONDED** by Mr. Romero, **PASSED** unanimously **VOTED:** To table until the next meeting.

**5. Public Comment/ Correspondence**

**a. Earl Burkholder- Correspondence regarding GPS and Underground Well Mapping**

Mr. Valdez stated Mr. Burkholder had sent over some information regarding GPS and underground well mapping that he felt the board should be aware of.

Mr. Brasher directed this item be sent to the PS Committee for review.

**b. Dr. Peter Martin, Head of Civil Engineering Department at NMSU**

Dr. Martin welcomed the board and thanked them for all the hard work they do. He spoke a little bit about the engineering program and how they were very dedicated to promoting licensure to the students.

**9. Committee Reports**

**a. PS Committee**

Mr. Thurow reported the committee had a guest, Ms. Clara Rice who presented new evidence in a case they had previously considered and asked that the committee reconsider its decision.

Mr. Thurow reported the committee had reviewed two disciplinary cases and reviewed applications.

**b. PE Committee**

Mr. Bohannon reported the committee had reviewed five disciplinary cases and several applications for PE exam, endorsement reinstatement and retirement.

**6. New Business**

**a. NCEES 2014 Annual Meeting Motions**

Mr. Valdez provided a summary sheet of the motions that were going to be voted on at the NCEES Annual Meeting for the board to review and discuss if they wanted to.

**MOTION** by Mr. Romero, **SECONDED** by Mr. Bohannon, **PASSED** unanimously **VOTED:** To authorize the five delegates to vote as they find fit for the board.

**b. NCEES Legal Brief- North Carolina board of Dental Examiners and Federal Trade Commission**

Mr. Valdez provided the board with a copy of the information that was provided to him by NCEES concerning this issue.

After a short discussion, Mr. Word stated he felt there was not much for the board to be concerned about and he was keeping an eye out on this matter because some of his other boards also had concern with this matter. Mr. Word stated he would keep the board informed if anything important came up regarding this matter.

**c. Memorandum of Understanding with the Regulations and Licensing Department**

Mr. Valdez informed the board that he was currently working with Mr. Patrick Sandoval on the FY 2016 budget that would allow for the board's departure from RLD if approved by the Legislative Finance Committee and the Department of Finance and Administration.

The board expressed great concern that Mr. Valdez was not being properly compensated for his hard work.

**d. Review of the Registrant Fee and Fee Structure**

Mr. Brasher stated this item would be revisited when a decision was made on the FY 2016 budget.

**e. Agency Strategic Plan**

Mr. Brasher stated that he had submitted his edits to Mr. Valdez and it was submitted to the Board for review and make any changes they felt necessary prior to Mr. Valdez submitting it.

**MOTION** by Mr. Chavez, **SECONDED** by Mr. Romero, **PASSED** unanimously **VOTED:** To accept the Strategic Plan as presented.

**f. FY16 Budget Appropriation**

Mr. Valdez reviewed and explained the proposed FY 2016 Budget with the board.

**MOTION** by Mr. Thurow, **SECONDED** by Mr. Chavez, **PASSED** unanimously

**VOTED:** To accept and approve the FY 2016 budget as presented with provisions that the acting executive director be allowed to modify as necessary.

**7. Old Business**

**a. Committee Assignments**

Mr. Brasher stated he had handed out a copy of the committee assignments and asked if there was anybody who wanted to be added or removed from a committee.

**b. Status of Rule Changes**

Mr. Valdez stated that Ms. Lopez was currently working with the person from Records and Archives on getting the changes approved and properly formatted and were hoping to be done by Late August early September so that a rules hearing could be scheduled.

**8. Director's Report**

**a. Staff Positions**

Mr. Valdez stated that the executive secretary and the licensing clerk positions were advertised and he received a list of potential candidates for the executive secretary position. Mr. Valdez stated he was hoping to move forward with hiring for those positions soon.

**9. Committee Reports**

**a. PS Committee**

Reported earlier in the meeting

**b. PE Committee**

Reported earlier in meeting.

**c. Executive Committee**

No report at this time.

**d. Joint Practice Committee**

No report at this time.

**e. Public Information, Exam and Licensure Promotion Committee**

No report at this time.

**f. Rules and Regulations Committee**

No report at this time.

**g. Legal Enforcement Committee**

No report at this time.

**h. NCEES Committee Members**

Mr. Valdez and Ms. Samora stated they had been appointed to the MBA Committee.

Dr. Idriss reported that she had been appointed to the education committee and to the ABET accreditation committee.

Mr. Thurow stated he was appointed to the education committee.

Mr. Chavez stated he was appointed to the exam development committee.

**i. Ad Hoc Committee-**

No report at this time.

**11. Next Scheduled Meeting-** November 2014, Albuquerque

**12. Adjourn**

Mr. Brasher adjourned the meeting at 1:00 p.m.

Submitted By:

s/ Ericca Lopez  
Ms. Ericca Lopez, Executive Secretary

Approved By:

s/ Paul Brasher  
Mr. Paul Brasher, Board Chair

November 14, 2014 Approved Date