

## Minutes of

Meeting of the Board of Licensure for  
Professional Engineers and Professional  
Surveyors held 9:00 a.m. February 7, 2014,  
Board Office, Hearing Room 2, Santa Fe,  
NM

**Members Present** Paul Brasher, PE, Chair  
John T. Romero, PE  
Julie Samora, PE  
Ronald Bohannon, PE  
Salvador Vigil, PS  
Glen Thurow, PS  
Gilbert Chavez, PS  
Joshua Skarsgard, Public Member

**Others Present** Perry Valdez, Team Leader, BLPEPS  
Ericca Lopez, Executive Secretary, BLPEPS  
Rick Word, Board Attorney  
Cholla Khoury, Board Attorney

### 1. **Convene, Roll Call and Introductions of Audience**

Mr. Brasher convened the meeting at 9:05 a.m. Roll call was taken and it was noted that a quorum of the Committee was present.

### 2. **Meeting Notification**

The meeting was noticed in the Albuquerque Journal and the board's website.

### 3. **Approval of Agenda**

**MOTION** by Mr. Chavez, **SECONDED** by Mr. Vigil, unanimously  
**VOTED:** To approve the agenda as amended with today's date for meeting.

### 4. **Approval of Minutes**

#### a. **Minutes of November 8, 2013**

**MOTION** by Mr. Bohannon, **SECONDED** by Mr. Chavez, unanimously  
**VOTED:** To approve the minutes of November 8, 2013 as presented.

5. **Public Comment/ Correspondence**

None at this time.

6. **New Business**

**a. Cholla Khoury-**

Ms. Khoury informed the Board that she will no longer be the board's prosecuting attorney. Ms. Khoury informed them that Mr. Sean Cuniff would be replacing her immediately.

**b. Required Experience for Licensure- International Experience-**

Mr. Valdez reported that in the past, staff had been told that experience that was gained in a foreign country for a US corporation could count as experience in the United States. Mr. Valdez stated that this was not stated anywhere in the rules and could not be backed up so it was an issue that needed to be addressed.

It was decided that it would be sent to the rules committee for further review and for now all foreign experience would be looked at on a case by case basis.

7. **Old Business**

**a. Travel Policy-**

After a short review of the travel policy...

**MOTION** by Mr. Chavez, **SECONDED** by Ms. Samora, unanimously

**VOTED:** To accept the edits by Mr. Word, with the amendment to change from Western Zone to Zone Meetings.

**b. Status of Temporary Salary Increase of Acting Executive Director-**

Mr. Brasher stated this item was in process and they were waiting on a few signatures to go through the SPO process.

**MOTION** by Mr. Skarsgard, **SECONDED** by Mr. Chavez, unanimously

**VOTED:** To have a meeting with RLD and SPO to further discuss the salary increase for the acting director.

**c. Solicitations requiring Professional Services**

Mr. Thurow stated he brought this to the board for informational purposes only.

Ms. Samora stated this was an item that had been brought to the board's attention previously and were told that this was an item the board could not take a position on.

**d. NCEES Public Awareness Speakers Kit**

Mr. Chavez brought this as an informational item. He stated NCEES had some big events going on and they need volunteers. Mr. Chavez asked that anyone who was interested contact him and he would get them more information.

**e. Ad HOC Committee- Personnel and Relations with the RLD**

Mr. Brasher stated he would like to create a committee that would meet with RLD to discuss concerns they have.

After a short discussion it was decided that Mr. Brasher, Ms. Samora, Mr. Thurow, Mr. Vigil and Mr. Bohannon would be in this committee.

**8. Committee Reports**

**a. PS Committee-**

Mr. Thurow reported the committee had reviewed three disciplinary cases and reviewed applications.

**b. PE Committee-**

Mr. Bohannon reported the committee had reviewed several applications during their meeting.

**c. Executive Committee-**

Nothing to report.

**d. Joint Practice Committee –**

Mr. Valdez stated there was a meeting scheduled for February 11, 2014.

**e. Public Info, Exam and Licensure Promotion Committee-**

Ms. Samora stated the committee had not met but she was going to try to schedule a meeting soon.

**f. Rules and Regulations Committee-**

Nothing to report.

**g. Legal Enforcement Committee-**

Nothing to report.

**h. NCEES Committee Members-**

Mr. Chavez reported his committee was working on an item bank for the CBT. He stated they were working towards getting the PS as a CBT also.

Mr. Thurow stated his law enforcement committee was charged with twelve charges and reports were going to be given on those items at the Western Zone meeting.

Ms. Samora reported the exam committee was also working towards moving the PE exam to a CBT as soon as possible.

**9. Director's Report**

**a. Online License Renewal Report-**

Mr. Valdez reported there were still 1289 renewals outstanding. Online renewals worked pretty well as far as helping reduce staff time in processing paper renewals. He reported there were a few items that made it a little difficult but staff was hoping to get those items fixed by the next renewal cycle.

**b. NCEES MBA Meeting Report-**

Mr. Valdez reported that he was unable to attend the meeting.

**c. Website Update**

Mr. Valdez reported that he met with the website developers on the new website. The board was shown a general template of the beginning phase.

**d. Staff Positions: License Clerk and Compliance Officer-**

Mr. Valdez reported the should be receiving a list of applicants for the licensing clerk position any day and the Compliance Officer job had just been posted.

**10. Next Scheduled Meeting Date- April 25, 2014, Socorro**

**12. Adjourn**

**MOTION** by Mr. Chavez, **SECONDED** by Mr. Vigil, unanimously  
**VOTED:** To adjourn the meeting.

Mr. Brasher adjourned the meeting at 12:20 p.m.

Submitted By:

Approved By:

s/Ericca Lopez

Ms. Ericca Lopez, Executive Secretary

s/Paul Brasher

Mr. Paul Brasher, Board Chair

April 25, 2014 Approved Date