

## **Minutes of**

Meeting of the Board of Licensure for  
Professional Engineers and Professional  
Surveyors held 9:00 a.m. November 14,  
2014, Board Office, 2550 Cerrillos Rd,  
Santa Fe, NM

**Members Present** Paul Brasher, PE, Chair  
John T. Romero, Sr., PE  
Julie Samora, PE  
Ronald Bohannon, PE  
Glen Thurow, PS  
Gilbert Chavez, PS  
Joshua Skarsgard, Public Member- by phone  
Augusta Meyers, Public Member  
Rola Idriss, PE  
David Cooper, PS

**Others Present** Perry Valdez, Acting Executive Director, BLPEPS  
Ericca Lopez, Licensing Manager, BLPEPS  
Rick Word, Board Attorney  
Earl Burkholder  
Joe Barela

### **1. Convene, Roll Call and Introductions of Audience**

Mr. Brasher convened the meeting at 10:10a.m. Roll call was taken and it was noted that a quorum of the Board was present.

Mr. Burkholder introduced himself to the board.

### **2. Meeting Notification**

The meeting was noticed in the Albuquerque Journal and the board's website.

### **3. Approval of Agenda**

**MOTION** by Mr. Bohannon, **SECONDED** by Mr. Chavez, **PASSED** unanimously  
**VOTED:** To move item 8A to after the approval of the minutes and otherwise approve the agenda as presented.

### **4. Approval of Minutes**

#### **a. Minutes of August 15, 2014**

**MOTION** by Mr. Bohannon, **SECONDED** by Ms. Meyers, **PASSED** unanimously

**VOTED:** To approve the minutes of August 15, 2014 as presented.

**8. Old Business**

**a. 3D Measurement and Imaging- E. Burkholder**

Mr. Burkholder gave a presentation to the board regarding 3D measurement and imaging in surveying. Mr. Burkholder feels that technology has changed and spatial surveying needs to be governed more. Mr. Burkholder feels the board needs to be clear as to who has the responsibility.

**5. Committee Reports**

**a. PS Committee**

Ms. Meyers reported the committee reviewed 13 applications and 3 disciplinary cases during its meeting. They also reviewed a previous case in which the committee made the decision to rescind the previous motion and dismiss the case in light of new information that was presented to them.

**b. PE Committee**

Mr. Bohannon reported the committee reviewed several applications and had 15 disciplinary cases that were reviewed.

The committee also had a presentation by Mr. Cuniff regarding a settlement agreement.

**c. Executive Committee**

Mr. Brasher stated he attended an audit meeting also he and Mr. Thurow had a meeting with the DFA Budget Analyst on behalf of the board.

**d. Joint Practice Committee**

Mr. Valdez reported that he and Mr. Cooper attended a meeting at the Architects board. Mr. Bohannon was voted chair of the JPC.

**e. Public Information, Exam and Licensure Promotion Committee**

Committee has not met.

**f. Rules and Regulations Committee**

Has not met.

Mr. Valdez informed the board that the rules were ready to go to a rule hearing and he would like to incorporate it with the February meeting.

**g. Legal Enforcement Committee**

Has not met.

**h. NCEES Committee Members**

Mr. Thurow and Dr. Idriss were appointed to the education committee and they will be meeting in December.

Ms. Samora and Mr. Valdez were appointed to the MBA committee and were going to meet in January.

**i. Ad Hoc Committee-**

Mr. Brasher reported that the committee had conducted interviews for the Executive Secretary position and the position had been offered.

**6. Directors Report**

**a. Board Staff**

Mr. Valdez stated that Ms. Samantha Romero accepted the Executive Secretary position and would begin November 24, 2014.

**b. License Renewals**

**1. Status**

**2. 2013 License Renewals**

Mr. Valdez informed the board that the renewal card reminders would be going out on Monday for the current year's renewals.

Mr. Valdez informed the board there was a glitch with the renewals in 2013 and there was an issue with approximately 76 licensees.

**MOTION** by Mr. Romero, **SECONDED** by Ms. Meyers, **PASSED** unanimously **VOTED**: To have the acting director send out letters to the 76 licensees and inform them about the glitch and that they only have 30 PDHs since they never responded to the initial email that went out.

**c. Status of Proposed Rule Changes**

Status given previously.

**d. FY16 Budget Appropriation Request Status**

Status given previously.

**7. Public Comment/ Correspondence**

None at this time.

## **9. New Business**

### **a. NCEES Western Zone Meeting- Scottsdale, AZ- May 14-16, 2015**

Mr. Valdez inquired about who would be interested in attending the Western Zone meeting. All of the board members with the exception of Dr. Idriss and Mr. Skarsgard expressed interest.

### **b. Proposed Procedure for Closing Cases- J. Barela**

Mr. Barela proposed to the committee that they allow the complainants or the respondents to review the case once it has been taken care of to review the information if they are not satisfied.

Mr. Valdez informed the board that anybody could come in and request to see a file once the matter was closed. That is where IPRA requests come in to place.

### **c. Website: Disciplinary Actions- D. Cooper**

Mr. Cooper stated he felt that minor disciplinary infractions should not be placed on the board's website.

After a short discussion on the matter it was decided that the matter would be sent to the Public Information and the Legal Enforcement Committees.

### **d. Statutes 61-23-21 and 61-23-27.1 D- Registration of Firms**

Mr. Cooper stated he believes this section states that there needs to be a surveyor to bind a company when signing off on documents, a surveyor in responsible charge. He states that right now it is voluntary but feels it needs to be made mandatory.

### **e. Proposed Statute Change 61.23.27.1 D- D. Cooper**

Discussed with above.

### **f. Discussion on Amendment to Statute Chapter 37-1-27- D. Cooper**

It was decided this issue needs to be taken up at a state level and could not be done at the board level.

## **10. Next Scheduled Meeting Date- February 6, 2015- Santa Fe**

## **11. Adjourn**

Mr. Brasher adjourned the meeting at 12:50 p.m.

Submitted By:

Approved By:

s/ Ericca Lopez  
Ms. Ericca Lopez, Licensing Manager

s/ Paul Brasher  
Mr. Paul Brasher, Board Chair

January 23, 2015 Approved Date