

MINUTES OF

Meeting of the Professional Surveyors Committee of the Board of Licensure for Professional Engineers and Professional Surveyors held 9:30 a.m. September 15, 2011 at Board Office, 2550 Cerrillos Rd, Hearing Room 2, Santa Fe, NM

Members Present      Fred Sanchez, PS, PSC Chair  
                                 Salvador Vigil, PS  
                                 Gilbert Chavez, PS

Member Absent        Augusta Meyers, Public Member

Others Present        Liz Montoya, Acting Executive Director, BLPEPS  
                                 Ericca Lopez, Executive Secretary, BLPEPS  
                                 Perry Valdez, Licensing Manager  
                                 Candis Bourassa, Licensing Manager  
                                 Meanie Carver, Board Attorney  
                                 David Cooper, Case Manager

1.      **CONVENE/ ROLL CALL/INTRODUCTION OF GUESTS**

Mr. Sanchez convened the meeting at 9:30 a.m.

Roll call was taken and it was noted that a quorum of the board was present.

2.      **APPROVAL OF THE AGENDA**

**MOTION** by Mr. Chavez, **SECOND** by Mr. Vigil, and **PASSED** unanimously  
**VOTED:** To approve the agenda as presented

3.      **APPROVAL OF THE MINUTES**

**MOTION** by Mr. Chavez, **SECOND** by Mr. Vigil, and **PASSED** unanimously  
**VOTED:** To approve the minutes with corrections made by Mr. Sanchez as presented

4.      **EXECUTIVE SESSION**

**MOTION** by Mr. Vigil, **SECONDED** by Mr. Chavez and unanimously  
**VOTED:** To convene in closed session pursuant to NMSA 1978, Section 10-15-1 (H) (1) and (H) (2) to discuss, as listed on the agenda, the licensing complaints.

A roll call vote was taken:

**Voting Yes:** Mr. Chavez, Mr. Vigil, and Mr. Sanchez

Mr. Sanchez declared that the Committee was now in closed session.

**4A. OPEN SESSION**

**MOTION** by Mr. Chavez, **SECONDED** by Mr. Vigil and **PASSED** unanimously  
**VOTED:** To convene into open session and the only items discussed during closed session were those listed as items 4.1 to 4.3.

**CASE 10-10-33**

**MOTION** by Mr. Chavez, **SECONDED** by Mr. Vigil and **PASSED** unanimously  
**VOTED:** To issue an NCA, with the possibility of an early resolution if the surveyor identifies the access to the property according to section 12.8.2.9 (J)(18) and files the corrected plat.

**CASE 11-11-37**

**MOTION** by Mr. Vigil, **SECONDED** by Mr. Chavez and **PASSED** unanimously  
**VOTED:** To issue an NCA for unlicensed practice against the surveyor.

**CASE 10-10-53**

**MOTION** by Mr. Vigil, **SECONDED** by Mr. Chavez and **PASSED** unanimously  
**VOTED:** To dismiss as unfounded.

**4A.1 Appointment of Hearing Officers**

Case 10-10-33- Mr. Vigil will preside with Mr. Sanchez as a backup.

Case 11-11-37- Mr. Chavez will preside with Mr. Sanchez as a backup.

**5. REVIEW OF APPLICATIONS**

**5.1 Applications by Endorsement**

- 5.1.1 Kelly Miller
- 5.1.2 Raymond Williams
- 5.1.3 Brian Kelly
- 5.1.4 Craig Morse

**MOTION** by Mr. Chavez, **SECONDED** by Mr. Vigil and **PASSED** unanimously  
**VOTED:** To approve the applications of Kelly Miller, Raymond Williams and Brian Kelly

The Committee instructed Ms. Bourassa to request additional information from Mr. Morse regarding his education as a surveyor and provide it to the board at the next meeting for further review.

**6. ADJOURNMENT**

Mr. Sanchez adjourned the meeting at 11:46 p.m.

Submitted by:

s/ Erica Lopez  
Ms. Erica Lopez, Executive Secretary

Approved by:

s/ Fred Sanchez  
Fred Sanchez, Committee Chair

January 19, 2012 Approved Date