



**New Mexico State Board of Licensure for  
Professional Engineers and Professional Surveyors**

PO Box 1967 • Santa Fe, New Mexico 87504  
Information (505) 476-4565 • Fax (505) 476-4802  
[www.sblpes.state.nm.us](http://www.sblpes.state.nm.us)

**WAIVER OF APPLICATION FEES FOR FIRST TIME APPLICANTS**

*Effective May 1, 2022 - The Board voted at their December 3, 2021 meeting to waive all first time Board application fees for EI/SI Certification, Professional Surveyor by Examination, Professional Engineer by Examination, the Professional Surveyor – 2 Hours New Mexico Examination and initial license fee if the applicant can attest to the following:*

I, \_\_\_\_\_, hereby affirm that I am a resident of the state of **New Mexico** and have graduated with a bachelors, masters, or doctorate degree from a **New Mexico institute of higher learning within the immediate five years prior to submission of my application.**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

STATE OF NEW MEXICO  
BOARD OF LICENSURE FOR  
PROFESSIONAL ENGINEERS AND PROFESSIONAL SURVEYORS

**ENGINEERING INTERN CERTIFICATION OR TRANSFER APPLICATION**

**IMPORTANT** - Do not fill in until you read and understand this form. This form must be filled in completely. The applications shall be accompanied by the proper filing fee. Mail Application and check or money order to the address on the last page of the application form.

Make Check or Money Order payable to: **NM PE/PS BOARD**

**NOTE:** When you provide a check as payment, you authorize the State of New Mexico to either use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction.

**For Office Use Only**

Date Received: \_\_\_\_\_

- ☐ Check  
☐ Money Order

# \_\_\_\_\_

Amount: \$ \_\_\_\_\_

Receipt # \_\_\_\_\_

1. GENERAL INFORMATION

Legal Name \_\_\_\_\_ Social Security Number \_\_\_\_\_  
Mr. ☐ Ms. ☐ (please check one)

(Please provide Alias or Maiden Name if transcripts or other documents are recorded as such.)

Mailing Address \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Present Position (your title and firm name) \_\_\_\_\_

Complete Business Address \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone number where you may be reached between 8 am and 5 pm \_\_\_\_\_

Fax number \_\_\_\_\_ Email Address \_\_\_\_\_

Birthplace \_\_\_\_\_ Date of Birth \_\_\_\_\_ Citizenship \_\_\_\_\_

Application is hereby made for: ☐ Certification by FE Exam \$ 25.00  
☐ Transfer of EI Certification \$ 25.00

(Please check only one)

2. EDUCATION

Give in chronological order the name and location of each college or university attended, the time spent in each and the degree received and date graduated. An official transcript of your college record must be sent to the Board by the school before the application will be considered.

Name and Location of School	From Date to Date	Major	Degree Received	Date Graduated
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

3. EXAM INFORMATION –

Name of State	Date of Exam	NCEES ID No. (FOR CBT EXAMINEE APPLICANTS)
_____	_____	_____

Have you ever applied in NM? \_\_\_\_\_ Type of application \_\_\_\_\_ Date \_\_\_\_\_

#### 4. PREVIOUS CERTIFICATION

Name of State	Year Certified	How Certified: written or oral exam (give number of hours), reciprocity, experience, etc.	E.I. Certification No.
_____	_____	_____	_____
_____	_____	_____	_____

Have you ever applied in NM?	Type of application	Date	_____
_____	_____	_____	_____

#### 5. POST-BACCALAUREATE ENGINEERING EXPERIENCE RECORD\*

**FOR ENGINEERING TECHNOLOGY DEGREE APPLICANTS ONLY-**  
POST-BACCALAUREATE ENGINEERING EXPERIENCE MUST BE TYPED ON THESE FORMS.  
 RESUMES WILL NOT BE ACCEPTED IN LIEU OF THIS FORM.

*\*If there is discontinuity in your engineering experience, please explain.*

WORK EXPERIENCE AND TITLE OF EACH POSITION			
<p>Start a new engagement with each significant change in assignment or responsibility, (Instrument-man, Inspector, Asst. Engr., GS-10, etc.) List engagements chronologically from present to past. Use extra sheets if necessary.</p> <p>EMPLOYER NAME, SUPERVISOR NAME, TITLE AND ADDRESS of professional engineer familiar with each engagement, preferably your immediate supervisor.</p> <p style="text-align: center; color: red;"><b>Resumes in lieu of this form are not accepted.</b></p>			
Employer Name			
Employer Address			
Supervisor			
Employment Dates	Beginning Date:		End Date:
Duration (Years, Months)		Part Time/Full Time	
Title			
<p><u>Work Experience Description</u> (Give concise explicit statement, including magnitude and complexity of work, your duties and degree of responsibility.)</p> <div style="height: 300px; border: 1px solid black; margin-top: 5px;"></div>			

5. POST-BACCALAUREATE ENGINEERING EXPERIENCE RECORD\*

**FOR ENGINEERING TECHNOLOGY DEGREE APPLICANTS ONLY–**

POST-BACCALAUREATE ENGINEERING EXPERIENCE MUST BE TYPED ON THESE FORMS.

RESUMES WILL NOT BE ACCEPTED IN LIEU OF THIS FORM. (***COPY FORM FOR ADDITIONAL SPACE.***)

***\*If there is discontinuity in your engineering experience, please explain.***

Employer Name			
Employer Address			
Supervisor			
Employment Dates	Beginning Date:		End Date:
Duration (Years, Months)		Part Time/Full Time	
Title			

Work Experience Description (***Give concise explicit statement, including magnitude and complexity of work, your duties and degree of responsibility.***)

Employer Name			
Employer Address			
Supervisor			
Employment Dates	Beginning Date:		End Date:
Duration (Years, Months)		Part Time/Full Time	
Title			

Work Experience Description (***Give concise explicit statement, including magnitude and complexity of work, your duties and degree of responsibility.***)

## 6. REFERENCES

Give the name and addresses, including zip codes, of three persons, not members of the board, one of whom shall be a licensed engineer, who has personal knowledge of your character and experience and who will be receiving from you a reference form.

	Name	Complete address with zip code	Position
1.	_____	_____	_____
	_____	_____	_____
2.	_____	_____	_____
	_____	_____	_____
3.	_____	_____	_____
	_____	_____	_____

## 7. AFFIDAVIT

Pursuant to 16.39.7.9. F., have you ever been convicted, plead guilty, or entered a plea of nolo contendere to any crime under the laws of the United States, or any state, territory, or county thereof, which is a felony (Reference appendix A. for the list of criminal convictions.) or have you been disciplined by any other licensing board? ☐ Yes ☐ No

If yes, provide complete and full detail on a separate sheet to include but not limited to: Name and location of court or licensing board administering disciplinary action, date and type of disciplinary action, i.e. fine, imprisonment, sanction, suspension of license, revocation of license, other type of disciplinary action.

STATE OF \_\_\_\_\_  
County of \_\_\_\_\_

(This area to be filled out by Notary)

I, \_\_\_\_\_, being first duly sworn, depose and say that I am the applicant named in this application, that I have read the contents thereof, and that, to the best of my knowledge and belief, the foregoing statements are true and correct in every respect.

Subscribed and sworn to me before me this \_\_\_\_\_

\_\_\_\_\_  
(Signature of Applicant)

\_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

My Commission expires \_\_\_\_\_

\_\_\_\_\_  
(Signature of Notary Public)

(SEAL)

**Americans with Disabilities Act** – No qualified individual with a disability shall, by reason of such disability, be excluded from participating in or be denied the benefits of the services, programs, or activities of the Board or be subjected to discrimination by this Board. To obtain further information please contact the Board office.

Mail application and fee to:  
State of New Mexico Board of Licensure for Professional Engineers & Professional Surveyors  
PO Box 1967, Santa Fe, NM 87504  
Phone: 505-476-4565

Website: [www.sblpes.state.nm.us](http://www.sblpes.state.nm.us) (Statutes and Rules are online.)

Rev. 03/22

#### **16.39.7.9 VIOLATIONS:**

[...]

##### **F. Criminal Convictions:**

(1) Felony convictions for any of the following offenses, or their equivalents in any other jurisdiction, that may disqualify an applicant from receiving licensure, or disciplinary action including but not limited to suspension or revocation:

- (a) crimes involving homicide, murder, manslaughter, or resulting in death;
- (b) crimes involving human trafficking, or trafficking in controlled substances;
- (c) kidnapping, false imprisonment, assault, aggravated assault, battery, aggravated battery;
- (d) rape, criminal sexual penetration, criminal sexual contact, incest, indecent exposure, prostitution, or other sexual crimes;
- (e) crimes involving great bodily harm, adult abuse, child abuse, neglect, abandonment, stalking, aggravated stalking, injury to pregnant woman, custodial interference, property damage, or financial exploitation;
- (f) crimes involving ransom, robbery, larceny, extortion, burglary, sabotage, fraud, forgery, embezzlement, identity theft, credit card fraud, unauthorized use of a credit card; receiving stolen property, money laundering, burglary tools, or stolen vehicles;
- (g) crimes involving arson, explosives, incendiary devices, facsimile bombs, hoax explosives, deadly weapons, or firearms;
- (h) crimes involving seizing or exercising control of a bus by force or violence or by threat of force or violence;
- (i) violation of Partial-Birth Abortion Ban Act;
- (j) crimes involving bribery, intimidating witnesses, tampering with evidence, tampering with public records, performing an official act for personal gain, demanding or receiving a bonus, gratuity or bribe, unlawful interest in a contract involving an irrigation district, or receiving profits derived from an unlawful interest in a contract involving an irrigation district, or unlawful interest in a public contract;
- (k) crimes involving jury tampering;
- (l) crimes involving escape from custody, jail or penitentiary;
- (m) crimes involving harboring or aiding a felon;
- (n) crimes involving tax evasion or tax fraud;
- (o) crimes involving violations of the Mortgage Foreclosure Consultant Fraud Prevention Act, or the Savings and Loan Act;
- (p) crimes involving the Credit Union Act;
- (q) crimes involving perjury, public assistance, false swearing of oath or affidavit, false voting, falsely obtaining services or accommodations, falsifying documents, filing false documents, making false statements, making an unauthorized withdrawals, issuing a worthless check, obtaining information under false pretenses, or providing the credit bureau information of a consumer to an entity who is not authorized to receive that information;
- (r) crimes involving improper disposition of certain court funds or improper sale, disposal, removal or concealing of encumbered property;
- (s) crimes involving the possession of 4 or more incomplete credit cards or machinery, plates or other contrivance;
- (t) crimes involving altering or changing engine or other number of a vehicle or motor vehicle;
- (u) crimes involving any contractor or subcontractor justly indebted to a supplier of material or labor who accepts payment for construction and knowingly and intentionally applies the proceeds to a use other than paying those persons with whom he contracted;
- (v) crimes involving knowingly authorizing or assisting in the publication, advertising, distribution or circulation of any false statement or representation concerning any subdivided land offered for sale or lease, or with knowledge that any written statement relating to the subdivided land is false or fraudulent, issuing, circulating, publishing or distributing it;
- (w) crimes involving making or permitting a false public voucher;
- (x) crimes involving a false public voucher, false reports, uttering false statements, paying or receiving public money for services not rendered;
- (y) crimes involving unlawful influencing, unlawful sale of a lottery ticket, unlawful

representation of a business or individual as a credit union, conducting business as a credit union when not authorized to do so, or violations of the New Mexico Uniform Securities Act;

(z) crimes involving extortionate extensions of credit;

(aa) crimes involving the unlawful request, receipt, or offer to another that is exchanged for the promised performance of and official act, or illegal kickbacks;

(bb) failing to comply with the registration or verification requirements of the Sex Offender Registration and Notification Act;

(cc) crimes involving the practice of medicine, dentistry or osteopathic medicine without a license or authorization of the appropriate regulating authority;

(dd) 4th or subsequent driving under the influence of intoxicating liquor or drugs;

(ee) an attempt, solicitation, or conspiracy involving any of the felonies in this subsection.

(2) The board shall not consider the fact of a criminal conviction as part of an application for licensure, or license renewal, unless the conviction in question is one of the disqualifying criminal convictions listed in Paragraph (1) of Subsection F of 16.39.7 NMAC.

(3) The board shall not deny, suspend, or revoke a license, or impose disciplinary action on a licensee on the sole basis of a criminal conviction, unless the conviction in question is one of the disqualifying criminal convictions listed in Paragraph (1) of Subsection F of 16.39.7 NMAC.

(4) Nothing in this rule prevents the board from denying an application or disciplining a licensee on the basis of an individual's conduct to the extent that such conduct violated the Engineering and Surveying Practice Act, regardless of whether the individual was convicted of a crime for such conduct or whether the crime for which the individual was convicted is listed as one of the disqualifying criminal convictions listed in Paragraph (1) of Subsection F of 16.39.7 NMAC.

(5) In connection with an application for licensure or a license renewal, or disciplinary action, the board shall not use, distribute, disseminate, or admit into evidence at an adjudicatory proceeding criminal records of any of the following:

(a) an arrest not followed by a valid conviction;

(b) a conviction that has been sealed, dismissed, expunged or pardoned;

(c) a juvenile adjudication; or

(d) a conviction for any crime other than the disqualifying criminal convictions listed in Paragraph (1) of Subsection F of 16.39.7 NMAC.