



**New Mexico State Board of Licensure for  
Professional Engineers and Professional Surveyors**

PO Box 1967 • Santa Fe, New Mexico 87504  
Information (505) 476-4565 • Fax (505) 476-4802  
[www.sblpes.state.nm.us](http://www.sblpes.state.nm.us)

**WAIVER OF APPLICATION FEES FOR FIRST TIME APPLICANTS**

*Effective May 1, 2022 - The Board voted at their December 3, 2021 meeting to waive all first time Board application fees for EI/SI Certification, Professional Surveyor by Examination, Professional Engineer by Examination, the Professional Surveyor – 2 Hours New Mexico Examination and initial license fee if the applicant can attest to the following:*

I, \_\_\_\_\_, hereby affirm that I am a resident of the state of **New Mexico** and have graduated with a bachelors, masters, or doctorate degree from a **New Mexico institute of higher learning within the immediate five years prior to submission of my application.**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

STATE OF NEW MEXICO BOARD OF LICENSURE FOR  
PROFESSIONAL ENGINEERS AND PROFESSIONAL SURVEYORS  
PO Box 1967, Santa Fe, New Mexico 87504  
Phone: (505) 476-4565 / Website: www.sblpes.state.nm.us

**For Office Use Only**

Date Received: \_\_\_\_\_

☐ Check  
☐ Money Order

# \_\_\_\_\_

Amount: \$ \_\_\_\_\_

Receipt # \_\_\_\_\_

**ENGINEERING APPLICATION**

**IMPORTANT** - Do not fill in until you read and understand this form. This form must be filled out completely and legibly. The applications shall be accompanied by the proper filing fee. Mail application and fee to the above address.

**1. GENERAL INFORMATION**

Legal Name \_\_\_\_\_ SSN \_\_\_\_\_  
Mr. ☐ Ms. ☐ First Name Middle Name (or Initial) Last Name

(Please provide Alias or Maiden Name if transcripts or other documents are recorded as such.)

Mailing Address \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Present Position (your title and firm name) \_\_\_\_\_

Business Address \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Business Phone Number \_\_\_\_\_ Cell Phone Number \_\_\_\_\_

Date of Birth \_\_\_\_\_ Email Address \_\_\_\_\_

**Note: Please ensure all information listed above is entered correctly. Failing to do this may cause problems mailing and/or emailing out vital information needed to process the application.**

Application is hereby made for: (Please check only one)

☐ Principles & Practice of Engineering Exam Fee: \$150  
☐ Licensure by Endorsement Fee: \$200  
☐ Reinstatement of License # \_\_\_\_\_ Fee: \$200

Select which engineering discipline you consider yourself best qualified \_\_\_\_\_

**QUALIFICATION REVIEW FOR STREAMLINED LICENSURE THROUGH ENDORSEMENT**

If applying for licensure via endorsement, have you:

A) Had one or more professional engineering licenses active in a United States jurisdiction for ten or more contiguous years immediately preceding application to New Mexico?

☐ Yes\* ☐ No

B) Had your license suspended or revoked at any time from any jurisdiction?

☐ Yes ☐ No\*

C) Within the last 5 years preceding the submission of an application to New Mexico, been disciplined by any other licensing board?

☐ Yes ☐ No\*

*\*If you answered yes-no-no you qualify for streamlined licensure under NMSA 61-23-14.1.D. (3). Please proceed to Section 5.*

**NOTICE:** Only check or money orders are accepted for this transaction. When you provide a check as payment, you authorize the State of New Mexico to process the payment. Make Check or Money Order payable to: **NMBLPEPS**

**The original notarized application and payment must be mailed. Faxes or emails will not be accepted.**

**Americans with Disabilities Act** – No qualified individual with a disability shall, by reason of such disability, be excluded from participating in or be denied the benefits of the services, programs, or activities of the Board or be subjected to discrimination by this Board. To obtain further information please contact the Board office.

## 2. EDUCATION

NCEES Council Record applicants: please check ☐ If checked, you do not need to complete the rest of Section 2.

Give in chronological order the name and location of each college or university, attended, the time spent in each and, the degree received and date graduated. An official transcript of your college record must be sent to the Board by the school before the application will be considered.

Name and Location of School	From Date to Date	Major	Degree Received	Date Graduated
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

## 3. REFERENCES

NCEES Council Record applicants: please check ☐ If checked, you do not need to complete the rest of Section 3.

Give the name and email addresses, of five persons, not members of the board, three or more of whom shall be registered engineers, who have personal knowledge of your character and experience.

	Name	Email Address	Reference Type
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____

## 4. POST- BACCALAUREATE ENGINEERING EXPERIENCE RECORD\*

NCEES Council Record applicants: please check ☐ If checked, you do not need to complete the rest of Section 4.

**POST-BACCALAUREATE ENGINEERING** EXPERIENCE MUST BE TYPED ON THESE FORMS.  
RESUMES WILL NOT BE ACCEPTED IN LIEU OF THIS FORM. (COPY FORM FOR ADDITIONAL SPACE.)

*\*If there is discontinuity in your engineering experience, please explain.*

Employer Name			
Employer Address			
Supervisor			
Employment Dates	Beginning Date:		End Date:
Duration (Years, Months)		Part Time/Full Time	
Title			
<u>Work Experience Description</u> (Give concise and explicit statement, including magnitude and complexity of work, your duties and degree of responsibility.)			

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Title			

Work Experience Description (*Give concise and explicit statement, including magnitude and complexity of work, your duties and degree of responsibility.*)

Employer Name			
Employer Address			
Supervisor			
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## 5. PREVIOUS LICENSURE

NCEES Council Record applicants: please check ☐ You do not need to complete this section.

Name of State	Year Licensed/ EI Certified	How Licensed/ Certified: written or oral exam (give number of hours), reciprocity, long experience, etc.	E.I. and P.E.	Lic. No.
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Are you a NM Engineering Intern (EI)?	_____	Cert. #	_____	Date	_____
Have you ever applied in NM?	_____	Type of application	_____	Date	_____

## 6. MILITARY SERVICE

Are you currently serving in the armed forces of the United States or in an active reserve component? ☐ Yes ☐ No  
Military Branch: \_\_\_\_\_ (Provide a copy of military orders establishing duty station.)

Have you previously served in the Military, as a veteran who has been honorably discharged or separated from military service within the 2 years immediately preceding the date applied for licensure? ☐ Yes ☐ No (Provide a copy of discharge papers.)

Are you a spouse of a military member who is currently serving in the armed forces of the United States or an active reserve component? ☐ Yes ☐ No (Provide a copy of military orders establishing duty station for spouse and a copy of marriage certificate.)

Pursuant to the New Mexico Administrative Code 16.39.6.8, documents to expedite licensure for military service members, spouses, and veterans require a completed application and fee, and satisfactory evidence that the applicant holds a license that is current and in good standing, issued by another jurisdiction, including a branch of armed forces of the United States, that has met the minimal licensing requirements that are substantially equivalent to the licensing requirements for the occupational or professional license the applicant applies for pursuant to Chapter 61, Article 23 NMSA 1978.

## 7. AFFIDAVIT

Pursuant to 16.39.7.9. F., have you ever been convicted, plead guilty, or entered a plea of nolo contendere to any crime under the laws of the United States, or any state, territory, or county thereof, which is a felony? (Reference appendix A. for the list of criminal convictions.) ☐ Yes ☐ No

Have you been disciplined by any other licensing board? ☐ Yes ☐ No

If yes to either or all questions, provide complete details on a separate sheet to include but not limited to: Name and location of the court or licensing board administering disciplinary action, date, and type of disciplinary action, i.e. fine, imprisonment, sanction, suspension of license, revocation of license, or other types of disciplinary action.

STATE OF \_\_\_\_\_  
County of \_\_\_\_\_

(This section to be completed by the Notary)

I, (Applicant name) \_\_\_\_\_, being first duly sworn, depose and say that I am the applicant named in this application, that I have read the contents thereof, and that, to the best of my knowledge and belief, the foregoing statements are true and correct in every respect.

Subscribed and sworn to me before me this \_\_\_\_\_

(Signature of Applicant)

\_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

My Commission expires \_\_\_\_\_

(Signature of Notary Public)

(SEAL)

### 16.39.7.9 VIOLATIONS:

[...]

#### F. Criminal Convictions:

(1) Felony convictions for any of the following offenses, or their equivalents in any other jurisdiction, that may disqualify an applicant from receiving licensure, or disciplinary action including but not limited to suspension or revocation:

- (a) crimes involving homicide, murder, manslaughter, or resulting in death;
- (b) crimes involving human trafficking, or trafficking in controlled substances;
- (c) kidnapping, false imprisonment, assault, aggravated assault, battery, aggravated battery;
- (d) rape, criminal sexual penetration, criminal sexual contact, incest, indecent exposure, prostitution, or other sexual crimes;
- (e) crimes involving great bodily harm, adult abuse, child abuse, neglect, abandonment, stalking, aggravated stalking, injury to pregnant woman, custodial interference, property damage, or financial exploitation;
- (f) crimes involving ransom, robbery, larceny, extortion, burglary, sabotage, fraud, forgery, embezzlement, identity theft, credit card fraud, unauthorized use of a credit card; receiving stolen property, money laundering, burglary tools, or stolen vehicles;
- (g) crimes involving arson, explosives, incendiary devices, facsimile bombs, hoax explosives, deadly weapons, or firearms;
- (h) crimes involving seizing or exercising control of a bus by force or violence or by threat of force or violence;
- (i) violation of Partial-Birth Abortion Ban Act;
- (j) crimes involving bribery, intimidating witnesses, tampering with evidence, tampering with public records, performing an official act for personal gain, demanding or receiving a bonus, gratuity or bribe, unlawful interest in a contract involving an irrigation district, or receiving profits derived from an unlawful interest in a contract involving an irrigation district, or unlawful interest in a public contract;
- (k) crimes involving jury tampering;
- (l) crimes involving escape from custody, jail or penitentiary;
- (m) crimes involving harboring or aiding a felon;
- (n) crimes involving tax evasion or tax fraud;
- (o) crimes involving violations of the Mortgage Foreclosure Consultant Fraud Prevention Act, or the Savings and Loan Act;
- (p) crimes involving the Credit Union Act;
- (q) crimes involving perjury, public assistance, false swearing of oath or affidavit, false voting, falsely obtaining services or accommodations, falsifying documents, filing false documents, making false statements, making an unauthorized withdrawals, issuing a worthless check, obtaining information under false pretenses, or providing the credit bureau information of a consumer to an entity who is not authorized to receive that information;
- (r) crimes involving improper disposition of certain court funds or improper sale, disposal, removal or concealing of encumbered property;
- (s) crimes involving the possession of 4 or more incomplete credit cards or machinery, plates or other contrivance;
- (t) crimes involving altering or changing engine or other number of a vehicle or motor vehicle;
- (u) crimes involving any contractor or subcontractor justly indebted to a supplier of material or labor who accepts payment for construction and knowingly and intentionally applies the proceeds to a use other than paying those persons with whom he contracted;
- (v) crimes involving knowingly authorizing or assisting in the publication, advertising, distribution or circulation of any false statement or representation concerning any subdivided land offered for sale or lease, or with knowledge that any written statement relating to the subdivided land is false or fraudulent, issuing, circulating, publishing or distributing it;
- (w) crimes involving making or permitting a false public voucher;
- (x) crimes involving a false public voucher, false reports, uttering false statements, paying or receiving public money for services not rendered;
- (y) crimes involving unlawful influencing, unlawful sale of a lottery ticket, unlawful

representation of a business or individual as a credit union, conducting business as a credit union when not authorized to do so, or violations of the New Mexico Uniform Securities Act;

(z) crimes involving extortionate extensions of credit;

(aa) crimes involving the unlawful request, receipt, or offer to another that is exchanged for the promised performance of and official act, or illegal kickbacks;

(bb) failing to comply with the registration or verification requirements of the Sex Offender Registration and Notification Act;

(cc) crimes involving the practice of medicine, dentistry or osteopathic medicine without a license or authorization of the appropriate regulating authority;

(dd) 4th or subsequent driving under the influence of intoxicating liquor or drugs;

(ee) an attempt, solicitation, or conspiracy involving any of the felonies in this subsection.

(2) The board shall not consider the fact of a criminal conviction as part of an application for licensure, or license renewal, unless the conviction in question is one of the disqualifying criminal convictions listed in Paragraph (1) of Subsection F of 16.39.7 NMAC.

(3) The board shall not deny, suspend, or revoke a license, or impose disciplinary action on a licensee on the sole basis of a criminal conviction, unless the conviction in question is one of the disqualifying criminal convictions listed in Paragraph (1) of Subsection F of 16.39.7 NMAC.

(4) Nothing in this rule prevents the board from denying an application or disciplining a licensee on the basis of an individual's conduct to the extent that such conduct violated the Engineering and Surveying Practice Act, regardless of whether the individual was convicted of a crime for such conduct or whether the crime for which the individual was convicted is listed as one of the disqualifying criminal convictions listed in Paragraph (1) of Subsection F of 16.39.7 NMAC.

(5) In connection with an application for licensure or a license renewal, or disciplinary action, the board shall not use, distribute, disseminate, or admit into evidence at an adjudicatory proceeding criminal records of any of the following:

(a) an arrest not followed by a valid conviction;

(b) a conviction that has been sealed, dismissed, expunged or pardoned;

(c) a juvenile adjudication; or

(d) a conviction for any crime other than the disqualifying criminal convictions listed in Paragraph (1) of Subsection F of 16.39.7 NMAC.