

**MEETING OF THE PROFESSIONAL SURVEYING
COMMITTEE of the Board Licensure for Professional
Engineers and Professional Surveyors held 9:00 a.m.,
Thursday, August 8, 2019,
Office of Souder Miller & Associates
5454 Venice Avenue NE, Ste. D, Albuquerque, NM**

Members Present- Cliff Spirock, PS, Committee Chair
Glen Thurow, PS
Augusta Meyers, Public Member

Members Absent- David Cooper, PS

Others Present- Perry Valdez, BLPEPS, Executive Director
Miranda Gonzales, BLPEPS, Compliance Officer
Stephanie Trujillo, BLPEPS, Licensing Administrator
Gabrielle Schultz, BLPEPS, Executive Assistant
Miguel Lozano, Legal Counsel
Chuck Cala, PS, Board Investigator

1. Convene, Roll Call and Introduction of Audience

Mr. Spirock convened the meeting at 9:13 a.m., roll call was taken and a quorum noted. It was noted there were no members of the audience to introduce.

2. Meeting Notification

Mr. Valdez informed the Committee the meeting was noticed in the Albuquerque Journal as well as the Board's website.

3. Approval of Agenda

MOTION by Mr. Thurow to approve the agenda as presented, **SECOND** by Mrs. Meyers, **PASSED** unanimously.

4. Approval of Minutes

a. Minutes of May 30, 2019

MOTION by Mrs. Meyers to approve the Minutes of May 30, 2019, **SECOND** by Mr. Thurow, **PASSED** unanimously.

5. Public Comment/Correspondence

Mr. Valdez informed the Committee that there was no public comment or correspondence.

6. Old Business

Mr. Valdez informed the Committee that there was no old business.

7. **New Business**

Mr. Valdez informed the Committee that there was no new business.

8. **Application Review – Recommended Approval**

a. **Recommended for Approval List (Exhibit A)**

PS Endorsement Application(s)

MOTION by Mrs. Meyers to approve Exhibit A, the recommended for approval applications, **SECOND** by Mr. Thurow, **PASSED** unanimously.

b. **PS Retired Status Request(s)**

1) **Metro, S. – PS License No. 1005**

MOTION by Mr. Thurow to approve the retired status request, **SECOND** by Mr. Meyers, **PASSED** unanimously.

9. **Executive Session**

MOTION by Mr. Thurow that the Committee enter into closed Executive Session to discuss the items listed on the agenda pursuant to NMSA 1978, Section 10-15-1 (H) (1) to discuss matters pertaining to the issuance, suspension, renewal or revocation of a license and to deliberate on pending cases. **SECOND** by Mrs. Meyers, **PASSED** unanimously.

Roll call vote taken, voting ‘Yes’: Mr. Thurow, Mrs. Meyers, and Mr. Spirock

10. **Action on Items Discussed During Executive Session**

Mr. Spirock brought the Committee back into open session and affirmed that while in closed session it discussed only those matters specified in the motion to close the meeting and listed on the agenda under executive session, in accordance with NMSA 1978 Section 10-15-1 (H) (1).

a. **Disciplinary Cases**

1) **Case 2-PS-01-25-2019 – Complaint Manger’s Report**

MOTION by Mr. Thurow to table the case until the November 2019 meeting, **SECOND** by Mrs. Meyers, **PASSED** unanimously.

2) **Case 3-PS-02-25-2019 – Complaint Manager’s Report**

MOTION by Mr. Thurow that a pre-NCA settlement agreement be offered to the respondent specifying that his original plat of survey must be amended and referred to in refileing, that proper certification both to the New Mexico Minimum Standards of Surveying and a certification to Mora County Subdivision standards be met, and all technical violations be addressed, including demonstrating legal access to tract number 2. Further, that Mr. Cala will review the amended plat prior to filing the amended plat, to ensure all deficiencies have been met, **SECOND** by Mrs. Meyers, **PASSED** unanimously.

3) Case 2-PS-04-07-2017

MOTION by Mr. Thurow to close the case as satisfied by the settlement agreement, **SECOND** by Mrs. Meyers, **PASSED** unanimously.

4) Case 5-PS-04-02-2019

MOTION by Mr. Thurow to close the case as satisfied by the settlement agreement, **SECOND** by Mrs. Meyers, **PASSED** unanimously.

b. Licensee Self-Reporting Issues

1) JGT-02-26-2019

MOTION by Mr. Spirock to acknowledge receipt and take no action, **SECOND** by Mrs. Meyers, **PASSED** unanimously.

c. Status Review of Complaints and NCAs

Mrs. Gonzales, in closed session, provided a report to the Committee on the Status of pending cases and referrals for Notice of Contemplated Actions.

d. Applications for Review

1) SI Certification

a. Palmer, A.

MOTION by Mr. Thurow to approve for Surveyor Intern Certification, **SECOND** by Mrs. Meyers, **PASSED** unanimously.

2) PS Endorsement

a. Sample, S.

MOTION by Mr. Thurow to not approve for PS Endorsement because the applicant did not meet the educational requirements in New Mexico at the time of original licensure in Arizona.
SECOND by Mrs. Meyers, **PASSED** unanimously.

3) PS Reinstatement

a. Stoner, W.

MOTION by Mr. Thurow to approve for PS reinstatement, **SECOND** by Mrs. Meyers, **PASSED** unanimously.

11. Next Scheduled Meeting Date:

- a.** September 17-18, 2019 – Working Meeting – Socorro, NM
- b.** November 7, 2019 – Socorro, NM

12. Adjourn

Meeting adjourned at 11:01 a.m.

Submitted by:

s/Gabrielle Schultz

Gabrielle Schultz, Executive Assistant

Approved by:

s/Cliff Spirock

Cliff Spirock, Committee Chair

November 6, 2019 **Approved Date**