

**Meeting Minutes**

**SPECIAL MEETING OF THE NEW MEXICO BOARD OF  
LICENSURE FOR PROFESSIONAL ENGINEERS  
AND PROFESSIONAL SURVEYORS held at**

**9:00 a.m., Thursday, June 22, 2023,**

**Virtually**

**Members Present –** Dr. Ahmed Elaksher, PEPS, Secretary  
Robert Gromatzky, PS  
Elizabeth McNally, PE  
Benjamin Aragon, PS  
Karen Nichols, Public Member  
Emilie Dohleman, PE

**Members Absent –** Karl Tonander, PE, Chair  
Maxine McReynolds, Esq., Public Member, Vice Chair  
John Wayne, PS  
Stephen Ney, PE

**Others Present –** Perry Valdez, BLPEPS, Executive Director  
Crystal Herrera, BLPEPS, Administrative Operations Manager  
Miranda Gonzales, Administrative Manager  
Isaac Maes, BLPEPS, Executive Assistant  
Ralph Vincent, DOIT Project Manager  
Linda Trujillo, RLD Super Attendant  
Donna Rivera, DFA  
Ginger Anderson, DFA

**1. Convene, Roll Call and Introduction of Audience**

Prior to convening the meeting Mr. Valdez read the meeting script regarding the virtual meeting protocols. Dr. Elaksher convened the meeting at 9:17 a.m., roll call was taken and a quorum was noted. Audience introductions made at this time.

**MOTION** by Dr. Elaksher to allow Mr. Gromatzky to be Chair for this meeting,  
**SECONDED** by Mr. Aragon,

**Roll Call:**

**Voting ‘Aye’:** Dr. Elaksher, Mr. Gromatzky, Ms. McNally, Mr. Aragon, Ms. Nichols, Ms. Dohleman,

The Motion **Passed Unanimously**

## **2. Meeting Notification**

Mr. Valdez informed the Board the meeting was noticed on the Board's website and at the Board Office.

## **3. Approval of Agenda**

**MOTION** by Dr. Elaksher to approve the agenda as presented/amended, **SECONDED** by Mr. Aragon,

### **Roll Call:**

**Voting 'Aye'**: Dr. Elaksher, Mr. Gromatzky, Ms. McNally, Mr. Aragon, Ms. Nichols, Ms. Dohleman,

The Motion **Passed Unanimously**

## **4. Public Comment/Correspondence**

### **a. Linda Trujillo, Superintendent of RLD – Regulation and Licensing**

#### **Department/Salesforce Presentation**

Ms. Trujillo gave a presentation to the Board in which she went into detail about Salesforce LPI Systems, Fed Ramp and how data is stored. She went onto present how Salesforce is used when issuing a license utilizing the screen sharing feature via the Zoom platform.

Mr. Gromatzky asked Ms. Trujillo if LPI was a program or a dongle hardware.

Ms. Trujillo informed the Board that LPI is a term that Salesforce uses for their government licensing platform.

Mr. Gromatzky asked Ms. Trujillo if the implementation of Salesforce can done by the November deadline for License Renewal.

Ms. Trujillo said this could be done. She added that within two weeks 2 to 3 boards are being set up with sales force for their licensing needs. She went on to say that DFA as been using Karia and the contract needed to be amended to meet the deadline, this could be done. She also said the system could be fully operational by the end of August.

Mr. Gromatzky asked Ms. Trujillo if this included transferring all the existing licenses into the system.

Ms. Trujillo said this could be done in addition to the intake of new applicants.

Mr. Gromatzky asked Ms. Trujillo asked how much the implementation would cost.

Ms. Trujillo informed the Board that the closest Board was the podiatry Board and the integration cost was just under \$51,000.

Mr. Gromatzky asked if this cost was the upfront cost and what the annual maintenance cost.

Ms. Trujillo said this was the upfront cost. She then proceeded to ask the Board how many license types and how many applicants are there at any given time.

Mr. Valdez informed the Ms. Trujillo that there are five license types, approximately 10,350 active licensees and this does not include interns.

Ms. Trujillo informed the Board that she was not certain of the price but and stated that based off her knowledge of the Medical Board has thousands of licenses and their cost is 160,000 for the annual licensing fee. She noted that the Boards cost comparison would need to be different and she didn't have that cost. She went on to say that the cost for both CID and MHD license and renewal fee was \$700,00. She went to say that its 150,000 more because the data was moved to Fedramp

Ms. Dohleman asked where is the copy of the data kept.

Ms. Trujillo said the data is backed up on the AWS servers.

Ms. McNally asked if it is protocol to routinely to make a manually back up of the data that is kept in building while using Salesforce

Ms. Trujillo said that this is not ideal and added that there has not been a decision if this will be done. She added that it is possible but noted that the back up copies kept on Fedramp are also encrypted.

She also said that the security is not depended what New Mexico or RLD has the capacity to do. She also said that she doesn't know if there would be a need to manually make a backup but it is possibility.

Ms. McNally asked if the Board were to go with Salesforce the Board wouldn't be prohibited from manually backing up the data.

Ms. Trujillo said the Board could have a manual copy but there needs to be a 'wall' to prevent the data becoming corrupted in the event of an a cyber-attack.

Mr. Valdez asked Ms. Trujillo if compliance would be included when implementing Salesforce by the end of August.

Ms. Trujillo said compliance would not be prioritized because ABC needs to have Salesforce implemented and Cannabis needs upgrades. She went onto say that she would need a contractor to answer this question and also said that it might not be done by the end of August.

Mr. Aragon asked Mr. Trujillo what safety protocols are being taken to prevent cyber-attacks on the ASW servers.

Ms. Trujillo said that they have to meet multiple standards put forth by the Federal Government.

Ms. Nichols asked who is implementing the data to Fedramp.

Ms. Trujillo said the integrators are backing up the data. She added that there are warehouses of servers where the data is backed up and these servers have to meet the Fedram standards to be utilized.

Ms. Nichols then asked if LPI was Salesforce software.

Ms. Trujillo's said that LPI is part of Salesforce.

Mr. Valdez asked if on the judice prudence exam section of the application process presented, if the questions came from one set of questions our if there are pulled from bank of question that regenerates different questions.

Ms. Trujillo said that did know if the questions could be pulled from a random bank of questions.

Ms. Rivera asked if Ms. Trujillo if the user is able to gather systysical data to see were improvements can be made.

Ms. Rivera said that whatever data you ask for, a dashboard can be made.

Mr. Gromatzky asked the Board Staff at what point would there need to be a vendor selected.

Mr. Valdez informed the Board that a decision would need to be made no later than the end of June to make the November deadline.

Mr. Valdez asked Ms. Trujillo if the users could see a progress bar on their application.

Ms. Trujillo said user can see a progress bar on their application when they login, she added that this process has reduced call volume by 1000 calls a month.

Mr. Valdez asked if Board Staff can generate their own reports.

Ms. Trujillo said this is possible.

Mr. Valdez asked Ms. Trujillo if Staff can make a change to their own module when necessary.

Ms. Trujillo said this is possible but noted that in some cases the change needs to be presented to a change management committee.

Mr. Valdez said based off this information the system is not independent but are rather tied together.

Ms. Trujillo said it is independent to an extent but the Bard can set their profile how they would like. She went on to say that there are changes that could affect everyone.

Ms. Trujillo thanked the Board for allowing her to present.

##### **5. Closed Session**

**MOTION** by Mr. Gromatzky that the Committee enter into closed Executive Session to discuss the items listed on the agenda pursuant to NMSA 1978, Section 10-15-1 (H) (1) and (3) to discuss matters pertaining to the issuance, suspension, renewal or revocation of a license and to deliberate on pending cases. **SECONDED** by Ms. Dohleman,

**Roll call vote taken, voting 'Yes':** Dr. Elaksher, Mr. Gromatzky, Ms. McNally, Mr. Aragon, Ms. Nichols, Ms. Dohleman,

**6. Action on Items Discussed During Executive Session**

**a. Purchasing of a New Licensing System**

**MOTION** by Mr. Gromatzky to direct Board Staff to proceed with the section process and schedule a special meeting in July, **SECONDED** by Ms. Dohleman,

**Roll Call:**

**Voting 'Aye':** Dr. Elaksher, Mr. Gromatzky, Ms. McNally, Mr. Aragon, Ms. Nichols, Ms. Dohleman,

The Motion **Passed Unanimously**

**7. Next Scheduled Meeting Date:**

August 11, 2023 – Albuquerque/Virtual

**8. Adjourn**

Meeting adjourned at 9:57 a.m.

**Submitted by:**

s/Isaac Maes

Isaac Maes, Executive Assistant

**Approved by:**

s/Robert Gromatzky

Robert Gromatzky, Board Chair

August 11, 2023    Approved Date